



Antigo Public Library  
617 Clermont Street  
Antigo, WI 54409

715-623-3724  
[www.antigopl.org](http://www.antigopl.org)

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**Antigo Public Library Board of trustees**

**Full Board Meeting**

Tuesday June 25, 2024 at 6:00 PM

McGinley Meeting Room APL

**AMENDED AGENDA**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence, public comments (informational only)
5. Approval of Library Board of Trustees meeting minutes from: ( review copies in packet)
  - Finance and Personnel Mtg – May 28, 2024 @ 6:00 PM
  - Regular Annual Library Board of Trustees Mtg. – May 28, 2024 @ 7:00 PM
  - Special Mtg. of Library Board of Trustees – June 11, 2024 @ 6:00 PM
6. WVLS Board of Trustees (Information only)
7. Director's Report
8. Treasurer's Report
  - Approval of invoices provided in member's packet
9. Discussion and possible action on following items
  - Approve the hiring of 2 part-time Library Clerks
  - Library Table at Langlade Co. fair, July 25-28, 2024
  - Discussion of electronic devices for each Lib. Board of Trustee Members
  - Review draft of APL Public Records Policy
10. Consideration of requests for items to be added to future meeting agenda
  - COW Mtg. - Review of Lib Director's job description and develop initiation of hiring plan
  - Review Bylaws Article V and amend as needed
11. Next meeting dates:
  - Committee of the Whole (Library board) Tuesday, July 16, 2024 @ 6:00 PM
  - Reg. Full Lib board of Trustees Meeting Tuesday, July 23, 2024 @ 6:00 PM

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12. At approximately 6:45, consider moving into closed session pursuant to Section 19.85 (1) (f), Wisconsin Statutes, considering personal histories of specific persons or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations regarding the former Library Director.

At approximately 7:30, return to open session with possible action on any matters discussed in closed session.

13. Adjournment

Carol Bardo, President

Antigo Public Library Board of Trustees

Please Note: Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aides. Please call the library at 715-623-3724 to arrange for such accommodations.

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# Antigo Public Library

## Board of Trustees

Minutes of May 28, 2024

FINANCE and PERSONNEL Meeting @ 6:00 p.m.

McGinley Room, Antigo Public Library

Pam Augustyn, Treasurer -Presiding

Name	Attendance	Notes
Carol McDougal, Vice-President	Present	
Pam Augustyn, Treasurer	Present	
Carol Bardo	Present	
Nancy Jones	Present	
Christian Radcliff	Present	
Barb Rebstock	Present	
Sarah Sinkler	Present	
Cate Listle	Present	
Glenda Oginski	Absent	Excused

Others in attendance: Aldermen Kassis and Bugni, Karin Derauf, City Administrator, Moira Scupien, Mary Griffin, Pat Ratzlaff, and others from the public.

- I. Call to order. Pam Augustyn, Treasurer called the meeting to order @ 6:01 p.m.
- II. Public Comments: Six people shared.
- III. Previous Minutes: A motion to approve the minutes of the Finance & Personnel meeting of April 8, 2024 was made by McDougal, 2<sup>nd</sup> by Sinkler. All ayes. Motion carried.
- IV. Review and Approval of bills and financials. Pam shared that there were 37 bills in the packet that she received. There was a lot of confusion with what bills actually needed to be paid because of the duplicates in the packet and others bills that had previously been paid in a prior month's packet. A motion to make corrections on the bills by removing the duplicates and to postpone paying the rest until Pam can get to the City and verify what actually needs to be paid was made by McDougal, 2<sup>nd</sup> by Sinkler. All ayes. Motion carried.
- V. Terms of employment and compensation of Toni Edge for Interim Library Director, Antigo Public Library:
  - a. A motion to go into closed session as pursuant to Section 19.85 (1) (c), Wisconsin Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Antigo Public Library Board of Trustees, City of Antigo, Antigo, WI 54409 Fiscal/employer agent was made by McDougal, 2<sup>nd</sup> by Sinkler. Roll Call vote: McDougal/ yes. Sinkler /yes. Augustyn /yes. Motion carried.
  - b. A motion to end the closed session was made by Sinkler, 2<sup>nd</sup> by McDougal. Roll call vote: Sinkler /yes. McDougal/ yes. Augustyn/yes. Motion carried.
- VI. Referrals to full board. A motion to take the Finance and Personnel Committee's recommendation to the full board was made by McDougal, 2<sup>nd</sup> by Sinkler. Roll call vote. Sinkler /yes. McDougal /yes. Augustyn/yes. Motion carried.

VII. Adjournment: A motion to adjourn the Finance and Personell Committee meeting was made by McDougal, 2<sup>nd</sup> by Sinkler. Roll call vote: McDougal/yes. Sinkler/yes. Augustyn/yes. Motion carried. Meeting adjourned @ 6:54 p.m.

Nancy Jones, Secretary

# Antigo Public Library

## Board of Trustees

Minutes of May 28, 2024

Regular Board Meeting: 7:00 p.m.

McGinley Room, Antigo Public Library

Carol McDougal, Vice President Presiding

Name	Attendance	Notes
Carol McDougal, Vice-President	Present	
Pam Augustyn, Treasurer	Present	
Carol Bardo	Present	
Nancy Jones	Present	
Christian Radcliff	Present	
Barb Rebstock	Present	
Sarah Sinkler	Present	
Cate Listle	Present	
Glenda Oginski	Absent	Excused

Others in attendance: Others in attendance: Aldermen Kassis and Bugni, Karin Derauf, City Administrator, Chet Haatvedt, John Thomas, Danny Pyeatt, and others from the public.

- I. Call to order. Vice-President McDougal called the meeting to order @ 7:00 p.m
- II. Emergency Secretary of Proceedings. Vice-President McDougal appointed Nancy Jones as Emergency Secretary of Proceedings.
- III. New Library Board Members. Cate Listle and Glenda Oginski, were welcomed to the Board.
- IV. Quorum was established.
- V. Pledge of Allegiance
- VI. Public Comment. Seven people spoke.
- VII. WVLS Board of Trustees. Judy Peterson and McDougal talked on the phone. Judy will share at next meeting.
- VIII. Previous Minutes. McDougal asked to have the minutes read out loud as recorded and transcribed by Jones.
  - a. A motion to approve the Library Board minutes of the April 23, 2024 (Tues.) Regular Board Meeting as submitted to members and read out loud with no corrections was may by Bardo, 2<sup>nd</sup> by Augustyn. All in favor. All ayes. Motion carried.
  - b. A motion to approve the Library Board minutes of the April 25, 2024 (Thurs.) Special Board Meeting was submitted to the members and read out loud. Roll call vote. Sinkler/yes. Augustyn/yes. Bardo/yes. Jones/yes. Radcliff/yes. Listle/yes. McDougal/yes. Rebstock/no. Motion carried.
- IX. Discussion and Action Occurred on the Following.
  - a. McDougal asked for a motion for the Amendment to Bylaws of the Antigo Public Library, A Joint City/County Library. Motion made by Bardo, 2<sup>nd</sup> by Jones. Discussion followed.

Article III Section 1 which reads:

"The officers shall be a President, a Vice President, a Treasurer, elected from among the appointed trustees at the May meeting of the board. And officer may succeed themselves. Vacancies in office shall be filled by vote at the next regular meeting of the board after the vacancy occurs. No member shall hold more than one office at one time."

And have it change to the proposed amended language:

"The officers shall be a President, a Vice President, a Treasurer and a **Secretary**, elected from the appointed trustees at the May meeting of the board. An officer may succeed themselves. Vacancies in office shall be filled by vote at the next regular meeting **or special meeting** of the board after the vacancy occurs. No member shall hold more than one office at a time."

Jones handed out a survey that she conducted of 40 libraries. It included all 25 libraries of the Wisconsin Valley Library Service and 15 libraries randomly chosen across the state. Out of 40 libraries 5 have the director take the minutes. The other 35 comprise of a designated staff member/specialist, and the majority of them have a Library Board Trustee take the minutes. Radcliff mentioned that we can always reverse back to a director at any given time in the future.

A roll call vote was taken. All voted YES. Motion carried.

b. McDougal asked for a motion for the Amendment to Bylaws of the Antigo Public Library, A Joint City/County Library. Motion was made by Radcliff, 2<sup>nd</sup> by Bardo.

Article III Section 6 which reads"

"The Secretary shall keep a true and accurate record of all meetings of the board including board members present, all items of business, all motions (except those that were withdrawn), and the results of all votes taken. The Secretary shall issue notice of all regular and special meetings, shall perform such other duties as are generally associated with that office. The library director is appointed as secretary of the Antigo Public Library. This is a permanent appointment and may change only on an amendment to the by-laws and approval by the board. A member of the library staff may be designated by the Board to perform any or all of the above duties.

After discussion the underlined portion in current bylaw was struck out, and the proposed amended language reads as corrected:

"The Secretary or Board Trustee designee, if the Secretary is unavailable, shall keep a true and accurate record of all meetings of the board, including board members present, all items of business, all motions (except those that were withdrawn) and the results of all votes taken. The Secretary shall issue notice of all regular and special meetings, shall perform such other duties as are generally associated with that office. This can only be changed by an amendment to the bylaws and approval by the board. A member of the library staff may be designated by the Board or Secretary to perform any or all of the above duties."

A roll call vote was taken. All voted YES. Motion carried.

c. Election of Officers: a motion to open the floor to the election of offices was made by Bardo, 2<sup>nd</sup> by Listle.

- The floor was opened for nominations of President. Carol Bardo was nominated. Being the only nominee, she was voted in by unanimous consent. All approved - ayes. Motion carried. At this point, President Bardo conducted the remainder of this meeting.
- The floor was opened for nominations of Vice-President. Carol McDougal was nominated. Being the only nominee, she was voted in by unanimous consent. All approved - ayes. Motion carried.
- The floor was opened for nominations of Treasurer. Pam Augustyn was nominated. Being the only nominee, she was voted in by unanimous consent. All approved - ayes. Motion carried.
- The floor was opened for nominations of Secretary. Nancy Jones was nominated. Being the only nominee, she was voted in by unanimous consent. All approved - ayes. Motion carried.

d. Library Committees and Their Roles. A motion was made to postpone assigning committees and to evaluate the structure of the committees was made by Jones, 2<sup>nd</sup> by Augustyn. Roll call vote: All members voted YES. Motion carried. Augustyn would still be able to pay the bills because she currently serves as the Treasurer and serves on the Finance Committee. The date for the postponement was made for Tuesday, June 11<sup>th</sup> @ 6:00 p.m.

e. Ada Demlow's resignation letter as Library Director as per her submitted letter on April 9, 2024 @ the Special Meeting. A motion to accept Demlow's resignation letter was made by Augustyn, 2<sup>nd</sup> by Sinkler. All in favor. All ayes. Motion carried.

f. Discussion of a personal email notification request was discussed. From the survey of 40 libraries done by Jones, no library does this practice voluntarily. One library uses a city wide software platform that the public can access and sign up for notifications. No formal motion was made or subsequent vote.

g. A motion to go into closed session to discuss the terms of employment and compensation of Toni Edge as the Interim Library Director of the Antigo Public Library. and to allow County Attorney, Robin Stowe to be present was made at 8:09 p.m by Augustyn, 2<sup>nd</sup> by McDougal. Roll call vote: All members voted YES. Motion carried.

h. A motion to return to open session was made by Sinkler, 2<sup>nd</sup> by Listle. All in favor – all ayes. Motion carried.

i. A motion was made to accept what was discussed in closed session as per the compensation and start date of Toni Edge as Interim Director of the Antigo Public Library by Jones, 2<sup>nd</sup> by McDougal. Roll call vote: McDougal/yes. Augustyn/yes. Bardo/yes. Jones/yes. Radcliff/yes. Sinkler/yes. Cate/yes. Rebstock/no. Motion carried. Toni accepted the package that was offered.

X. Bills. Pam presented to the full board what that Finance Committee concluded about the bills. A motion to make corrections on the bills by removing the duplicates and to postpone paying the rest until Pam can get to the City within the next few days and verify what actually needs to be paid was made by Radcliff, 2<sup>nd</sup> by Listle. All in favor. All ayes. Motion carried.

XI. President Bardo read the considerations/requests for future meetings.

- Building and Grounds Committee-Inventory of Antigo Public Library Assets, Capital Improvements for 2025, Report on Solar Project

- Policy Committee-Review of quorum, walking quorum and use of personal electronic devices for Library business, open records requests, systematic review of Bylaws and Library policies
- Finance/Personnel committee-Purchase of electronic devices, such as “chrome books” for each Library Board of Trustees when conducting Library business.
- She also shared why the Library Board felt the necessity to press forward with hiring an interim director. The need was genuine.
- She thanked Carol McDougal for weathering the demands to get us to this meeting
- She thanked Barb Restock for requesting the City Council to give the Library Board its other two members which now gives us a full board.

XII. Adjournment. A motion was made to adjourn the meeting by Jones, 2<sup>nd</sup> by Restock. All in favor – All ayes. Motion carried. Meeting adjourned @ 9:26 p.m.

Nancy Jones, Secretary



# Antigo Public Library

## Board of Trustees

Minutes of June 11, 2024 (Tuesday)

SPECIAL Meeting @ 6:00 p.m.

Met in Antigo Public Library

Carol Bardo, President Presiding

Name	Attendance	Notes
Carol Bardo, President	Present	
Carol McDougal, Vice-President	Present	
Pam Augustyn, Treasurer	Present	
Nancy Jones, Secretary	Present	
Christian Radcliff	Present	
Barb Rebstock	Present	
Sarah Sinkler	Present	
Cate Listie	Present	
Glenda Oginski	Absent	Conducting School Interviews

Others in attendance: Toni Edge, Interim Director, and public

- I. Call to order: President Bardo called the meeting to order @ 6:00 p.m
- II. Public Comments: One person spoke.
- III. President's Remarks:
  - Thanked McDougal for all her hard work with keeping the library board moving forward.
  - Thanked Rebstock for her quick thinking of having the meeting in the library since the McGinley room was already reserved.
  - Acknowledged the great help and resources of Robin Stowe, County Attorney – Mike Winter, City Attorney, and Ben Miller Library Director at DPI (Department of Public Instruction). All have been very supportive.
  - Clarified that no one on the previous library board or the current board has made a request to ban books. Perception is still cloudy and people are still inquiring.
  - Outboarding. Mr. Miller gave a need to work on essentials. Bylaws can be changed. There are “new beginnings.” In-service on Robert’s Rules would be beneficial and should even be done on a yearly basis.
- IV. Interim Director's Report.
  - All of last month's invoices have been paid. Corrections were made so mistakes will not happen in the future. The total bills were: \$4,395.73 of which \$2921.33 was spent on books.
  - There was a breach in security concerning the Antigo Public Library Gmail account. A report was made to the Antigo Police Department, and measures are being taken to make appropriate changes to settle the matter.

- The Antigo Public Library Facebook Page will need to be corrected since the account has always been linked to employee's personal information/accounts. It was incorrectly set up from the beginning in 2009.
- There are 11 applicants to interview for the two part-time library positions. Interviews will commence next week.
- Kristie held the summer's first reading program. Fifty children and parents were in attendance. It was successful and thoroughly enjoyed.
- A new page "History of the Library" will be added to the Antigo Public Library Webpage. Mrs. Merry will be contributing to the information of this new endeavor.
- The solar project is complete and the paperwork will be wrapped up at the end of the month. We have until September 30, 2024 to submit for reimbursement money.

V. Discussion and Actions.

- a. All invoices have been paid. Nothing new at this time.
- b. Toni is going to have the library represented at the Langlade County Fair. She needs the city's credit card in order to make a deposit to secure a booth. A motion to allow Toni the use of the city's credit card with a limit of \$1,000 was made by Jones, 2<sup>nd</sup> by McDougal. All in favor – all ayes. Motion carried.
- c. Currently we have standing committees. Cate read the roles/ jobs of each committee. At this time with the work that needs to be done, it is advantageous to create a Committee of the Whole. One favorable point is it would eliminate the worry of a walking quorum. Mr. Miller from DPI also confirmed this change to be beneficial for the board and the functioning of the library. A motion was made by McDougal -which was articulated by Bardo- that the APL Board of Trustees go forward with the Committee of the Whole, instead of our current committee structure, with the committee meeting i.e. occurring on the 3<sup>rd</sup> Tuesday of the Month at 6:00 p.m., 2<sup>nd</sup> by Sinkler. All in favor – all ayes. Motion carried.
- d. Rebstock and McDougal are voting members on the Library Foundation, but they do not represent the Library Board of Trustees. There must be a trustee who is an Ex-Officio and will not have voting privileges.
- e. A Public Records Procedures/Policy of the Antigo Public Library for the purpose of guiding the public how to make requests as per Wisconsin State Statute 19.34 will be created. Jones will have a rough draft prepared for the next meeting on June 25, 2024.
- f. An initiation and review of the director's job and to post such job will be discussed at the Committee of the Whole meeting which will be held July 16, 2024.

VI. Referrals to committee. No action taken.

VII. Next Meeting Dates

- a. Committee of the Whole - Tuesday, July 16, 2024 @ 6:00
- b. Regular Monthly Library Board Meeting – Tuesday, July 25, 2024 @ 6:00

VIII. Adjournment. A motion to adjourn the meeting was made by Listle, 2<sup>nd</sup> by Rebstock. All in favor –all ayes. Motion carried. Meeting adjourned @ 7:10 p.m.

Nancy Jones, Secretary

## INTERIM DIRECTOR'S REPORT:

1. Finances – see attached spreadsheet.
2. Cyber Security Issues and Facebook – the new Facebook page went live on Friday 6/14/24. It has a unique user account and password associated with the APL director email address. The page is set up to be a virtual bulletin board to provide information only about the events at the library. Currently we are unable to post to the page due to interference that is being addressed with the consultation of the city and county attorneys. I spoke with the tech support person, Brendan Tuckey, on Thursday 6/20/24 and he confirmed that the Google calendars were not secure. That we will need to create a new Google calendar --- Brendan's recommendation is to create a new calendar tied to the director position that will be the only administrator of the calendar. This account would then stay with the library from director to director over time. This will require the scheduling of staff to move back to the director and rescinded from the Library Services Manager duties. This will take some time to build a new calendar, transfer the information from the existing calendars (which includes the scheduling of the McGinley room), and we could potentially have the same problem down the line. Once access is given can you revoke it. I've included the email exchange from Brendan. I think we are going to need to continue to explore calendar options that provide better security. I set up a [antigopubliclibrarydirector@gmail.com](mailto:antigopubliclibrarydirector@gmail.com) account to look at the calendar and I discovered that there is an [apldirector@gmail.com](mailto:apldirector@gmail.com) account in existence and the recovery password is not the [director@antigopl.org](mailto:director@antigopl.org) email – so there is an email out there that is tied to the library and we do not have control over it. It is my recommendation that as the Board moves forward with its examination of the existing APL policies that you add the following two items for policy creation:
  - a. A social media policy for the Library FB Page that includes Trustee & Employee professional standards of conduct for social media. Along with a process for addressing violations of the policy. This should be done with the aid of the County and City counsel to ensure Individual Free Speech is not infringed upon outside of the parameters of Trustee and Employee library duties.
  - b. A policy for the creation and management of all email accounts, social media, and outside hosting platforms not supported by the APL contract with WVLS for technical support. That a list of all such entities utilized is well documented along with the users with access to ensure the proprietary

security of the library's intellectual property after an employee or trustee relationship ends.

Changes with the website are going to be ongoing for some time. The process of creating the pages needed to upload agendas and minutes from the Google drive to be hosted within the website will take time. The Library Board page will need to be completely rebuilt. We also need to update the Foundation page and information.

3. APL Clerk Positions: A total of 9 applicants were interviewed for the two open part-time positions. Two candidates were selected and offered the positions. A huge thank you to Barb Rebstock and Cate Listle for coming up and participating in the interviews with Elizabeth and Myself. I feel that the two candidates chosen will be great additions to our library.
4. APL Computers: the new computer update was requested by Ada Demlow on 4/15/2024. The estimate for the order is \$8793.55. We have not been billed yet. The Elcho computer will be installed next week. Erika, from WVLS, provided some information on APL's replacement schedule and the technology planning guide. The computers replaced would have been obsolete in Fall 2025 with operating system changes that are not compatible with the computers' hardware. There are additional computers to be replaced next year before the OS switch. The microfiche machine computer does not print so patrons who use the machine to look up obituaries must take a photo with their phone. The options around microfiche – trying to find a compatible computer replacement if that is possible or digitizing the collection will need to be explored sooner than later. Digitizing would be the optimal choice – to make the collection accessible via the library website. Partnering with the Historical Society to jointly fundraise for the funds to digitize the collections simultaneously could be advantageous for both entities.
5. Report on Solar Project: Peter Fiola from Legacy Solar Reached out. A meeting is being scheduled for early July, after the holiday, to meet with Jolma, and Gina (Office of Energy Initiative) to get all the needed paperwork to complete the Grant.
6. Currently, the library has approximately 8,908 patrons.

Antigo = 8,527

Elcho = 182

White Lake = 199

For June 2024 807 patrons have checked items out of the library. This is 9% of our total patronage. We do have many people coming into the library to utilize the play area and those who are reading the paper. Currently, I am not looking at the gate counter. Moving forward, we will do some hand counts to look at how to better gauge the number of people coming into the library vs. the gate counter which cannot distinguish between a new entrant and one using other parts of the library facility outside of the main library.

We received a request from the Elcho School to pay the cost for a safety door between the library and the school to prevent access into the school by non-school employees and students during school hours. The cost estimate is \$8,324.00. Between January – April 2024 approximately 5 patrons applied for and received a new library card. White Lake was 3. Antigo was 240.

Given the fact that we are looking at the direction we'd like our library to move forward with, I think this is an excellent time to start thinking about how we can better serve the rural county population. We are spending large sums to Rhinelander, Shawano, and Marathon County libraries for Antigo residents' patronage. If we look at the costs of running the Elcho and White Lake libraries plus the amount we're paying to other counties for our residents we could potentially serve more residents within our county and cut those costs by utilizing a book mobile that can visit every Langlade County township and Village weekly. Before we consider paying for this door for Elcho's school library, we should analyze our current costs, spend time talking to the county board of supervisors, and look at ways to serve more of the county population in a different way than the two small branches we have now. We have an excellent outreach staff that would excel at a rural bookmobile route. By visiting town halls we could also have more community activities for the different townships, like puzzle competitions and cards and story time. The board will need to discuss the response they'd like me to send back to Elcho regarding the safety door.

7. Kristie Heistad, the Youth Engagement Specialist, will be attending a workshop in Marshfield, WI August 6-8, 2024. The workshop is put on by DPI for library staff serving youth populations that have held their position for less than 3 years. After the conference Kristie will be submitting a request for reimbursement for travel and lodging expenses in accordance with the city policy. The estimated costs are \$196 for lodging. Mileage and lunch will be provided when she returns her receipts. The

exact amount will be presented to the Committee of the Whole (August meeting) for approval to be sent to the Full Board (August meeting). I've included an email synopsis of the training she'll be attending, her lodging reservation, and the city reimbursement form for you to look over.

8. Additional furnishings are still coming for the library, ordered by Ada Demlow before she resigned from her position effective April 27, 2024. I will get into the specifics of that shortly. The total cost for the attorney hired by the former director and past board was \$7,469 – to allow for the former director to sell the furniture. The furniture was donated to Goodwill on April 21, 2024. With the new furnishings arriving, changes will be made to the layout of the existing furnishings within the library. Some large, outdated pieces will need to be removed. It is my intent to take photos of all the items that need to be removed and offer them up for sale to other libraries within the WVLS. If those items do not sell via WVLS my intent is to work with the county to have the items taken to auction for sale. I will be compiling the list of things to be removed and sold to bring to the Committee of the Whole meeting on Tuesday July 16, 2024. The list will not include the reading castle, which is still in the library garage unless the board agrees to its sale. It will include old circulation tables that are not ADA compliant and older tables and shelving that are not going to be utilized again and have not been utilized for many years.

9. “Weeding of a Library collection” + WVLS Deletion Report –

According to the American Library Association “Every library — academic, public, and school (public, private, charter, independent, and international) — should have a comprehensive written policy that guides the selection, deselection or weeding, and reconsideration of library resources. The most valuable selection policy is current; it is reviewed and revised on a regular basis; and it is familiar to all members of a library’s staff. The policy should be approved by the library’s governing board or other policy-making body and disseminated widely for understanding by all stakeholders.” At this time there is no APL policy for weeding. There is a collection development policy that was approved June 2023. In it there are provisions for bias & controversial material. I’ve shared them below:

Bias – processing and shelving of materials shall in no way reflect a value judgment of the materials. There will be no labeling of any item to indicate its point of view or bias. – this policy is problematic in that it does not create an operant definition of

what point of view or bias are. It leaves a large gray area of interpretation that could be a legal liability issue.

Controversial material – the collection must contain the various positions expressed on important, complicated, or controversial questions, including unpopular or unorthodox positions. It provides a resource where the individual can examine issues freely and make their own decisions. Selection will not be made based on any anticipated approval or disapproval, but solely on the merits of the work in relation to the building of the collection at serving the interests of the readers.

My purpose in bringing up this policy is that there have been and continue to be allegations of book banning intentions from APL Board of Trustees, and city and county government representatives. Friday, June 21, 2024, I spent 3 hrs training with WVLS on cataloging. This will be a very brief intro into how the system works. Each item in Sierra – the system utilized by APL & WVLS – has two records. A bibliographic record and an item record. The bibliographic record is the global record of the item. The individual item record corresponds to each physical object in each library's collection within the WVLS system. In Sierra, there is one bibliographic record for the book Gender Queer. It is a record for Gender Queer: A Memoir Deluxe edition. There was one item record for the book in the Wausau library's collection. There is no bibliographic record for the original publication of the book from 2019.

The Antigo Public Library purchased a copy of the original Gender Queer book in September of 2019. There is no way to know when that book was deleted from the collection. I spoke with Rachel Metzler from WVLS about this on Friday. She stated that a bibliographic record remains in Sierra only as long as there is an item record attached. When all of the item records are removed – as books are lost or damaged and not replaced, the bibliographic record is deleted with the last corresponding item record. I requested the deletion reports from Katie Zimmerman for APL's collection for 2023 & 2024. In the April 2024 deletion record it shows that the original Gender Queer (2019) had a record created for it in Sierra on 2/26/2024 and was subsequently deleted in April 2024. There is no report of any patron issuing a challenge to the book and many were misinformed about the book's physical presence in or absence from the APL collection. Two copies of Gender Queer were donated to APL. One, the original 2019 edition. The second, the 2022 Deluxe Edition. Both have been catalogued into Sierra and added to the APL's physical inventory of books available for circulation. The books have been cataloged to be located in

adult non-fiction within our library. They will be on the shelf available for checkout tomorrow, Wednesday 6/26/24.

10. The Young adult/adult graphic novel collection has been moved. It was previously located behind and to the side of the children's section. Within viewing proximity of the children's section. While the Young Adult and Adult fiction are located across the library from the children's section. The young adult/adult graphic novels were relocated to where the large print was to begin creating a teen space. The adult audiobooks are now located behind the adult DVD collection. The large print will be the full length of the wall behind adult fiction and nonfiction. I have sent a request to the Optimist Club to set up a presentation for possible donation of funds to increase our Young Adult section and the Large Print section within our library.
11. Between January 2023 – April 2024 **13,532** books and media were purged from the library to make space for the children's play space. I have only had time to dig into the details of the 2023 purges. From Jan-Dec 2023 **11,934** books and media were removed from the library and sold by the bagful for \$1. 9,533 of those items were adult materials. **4,095** adult nonfiction books. **3,121** adult fiction books. **1,066** adult DVDs. **534** adult audiobooks. **330** adult graphic novels. **704** Juvenile nonfiction books. **419** easy reader books. Looking specifically at the adult nonfiction – the total removed from the library was 39% of the library's nonfiction collection. If we average 28 books per shelf, that is about 490 shelves cleared of books and media materials. If we replaced every item at an average cost of \$10 per item, the total would be **\$135,320**. The library's book budget per year is approximately \$40K. If each book cost 10 it would take the library 3.3 years to replace what was purged from the collection. Most books cost more than \$10 purchase price. Realistically, it will take the library a minimum of 5 years to replace what was discarded to make space for the children's play furnishings.
12. Costs of Children's Play Center, Outstanding Invoices, Etc. – to be shared at meeting.



## Front Desk Report: June 20<sup>th</sup>, 2024

**Programs:** Tunes and Tales continues to flourish into these summer months. I'm adding some new songs to sing with the children to try to avoid the program becoming too monotonous. I introduced shakers today and they were a big hit. Lately the story time at the end has been a favorite, older siblings even wander over to listen to the story and enjoy the pictures. "A Greyhound, a Groundhog" by E. Lockhart has been the fan favorite so far but, Eric Carle is also thoroughly enjoyed by everyone.

**Groups:** The library book club has continued on its monthly basis, and the attendance remains steady. Staff and patrons both have been enjoying the range of topics, stories, and authors. Many organizations are also coming to meet in our study rooms (if the group is small enough) or across the hall in the kitchen and McKinley room (if they're larger groups). Ukulele club remains highly attended by all ages and the soft strumming and singing that floats into the hallway is much loved.

**Activities:** With the Summer reading program kicking off the library has been quite busy and there have been a range of programs and activities taking place. There have been Monday crafts (very popular), visits from performers like Wesley Waffles, K-9 Riggs and his officer, and more visits to come! Today I helped Ms. Kristie with the 4-H activity outside. Ms. Kristie read two stories and we led a nature craft at the picnic bench. Puzzles also continue to be quite popular at the library, among all ages. It seems many patrons can't resist stopping to try and find a fitting piece as they walk by.

**Help:** The library assistants and I have been helping many patrons with a variety of activities and inquiries. We've been providing a lot of electronic help; connecting laptops to tv screens, scanning documents, making copies, faxing, accessing the unemployment portals, connecting their personal devices to Princh (our printing app), using the online catalog etc. It seems that book requests have also been increasing – whether we're pulling holds or helping a patron find a specific title or subject with in our library.

## June Outreach Report

June 17, 2024

In May one of our long-time outreach patrons passed away. He was a resident at Eastview for years. He enjoyed watching westerns especially John Wayne movies. New computers were installed for the public last week. Five adult computers two children were installed by Erica from WVLS. The White Lake branch staff computer was installed last week also. This Wednesday I will work with Erica to get the Elcho branch staff computer installed as well.

I helped Kristi with the K9 Officer program today. We had 16 adults and 21 kids attend. There was an indoor presentation and then an outdoor demonstration on searching for an item.



I have made it to the Sch's in the patron expiration date/patron alias project.

## June 2024 Community/ Youth Engagement Specialist Report

In May I attended the family engagement night at North Elementary. I was able to get some sign ups for 1000 Books Before Kindergarten and meet with some of the parents to tell them about what the library has to offer.

The Summer reading program is being worked on and will be ready for the Kickoff on Sat. June 8<sup>th</sup>. The theme is adventures and I have been working on getting donations for the take and make craft bags, getting ready for the Art Adventures, planning performers and reading challenges prepared.

Cards, Games and Puzzles with the community at White Lake I had 9 Adults attend.

Story Time at the Day Care I read to 40 children

Story Time on Wednesday's I read and did activities with 162 children

At White Lake I read to 285 children for the month of May

Our I spy was 32 that did the activity and turned in the paper.

For the Spring Quest bags I made 25 bags, one per family.

Samantha Ryan

### **Manager Report: June 2024**

**Groups:** It was nice to see two new faces for the writers' group. Both brought new ideas and insight into the creative process of writing lyrics for music. The APL Book Club was led by Emily this month, with a decent turn out for discussion. Play and learn is still active with new activities for kids every week. The Senio Center has given me nothing but glowing remarks around Tech Tuesdays with Elizabeth Simek.

**Programs:** This May we hosted Mike O'Connor who wrote Badger Aces, a book about Wisconsin World War 2 fighter pilots. He gave a presentation, talked about WW2 history and signed books.

**Volunteers:** We are happy to see a volunteer return to the library who was in Florida for the winter. Gale is a great addition to the library team, and we are enjoying having her back. McKenna is still with us every Monday, Melissa is in on Fridays, Gale on Tuesdays and Thursdays, and Ashlyn is in every other week. We have been able to make a wonderful team of volunteers.

**Library:** Cassidy had her last day of work May 1<sup>st</sup>. She has been missed greatly, having lost her business/marketing background that we had hoped to leverage in creating better advertisements for library events. She was a great member of our team that took to the library with ease. We also saw the retirement of Elizabeth Merry after 21 years of library service. She made the difficult choice to end her time at the Antigo Public Library. It is a great loss for the community to lose such a dedicated member who served the community with love and devotion.

General Ledger  
Expenditure Guideline

User: rkorzinek  
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01/01/2024-05/31/2024



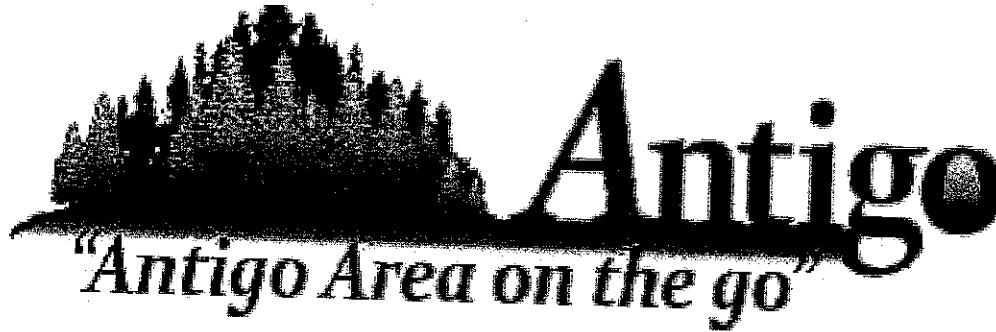
Account Number	Description	Budget	Period Amt	End Bal	AvailUncollect	% ExpendCollect
285	Library					
620	Special Revenue					
62001	Special Revenue					
285-620-62001-51100	Salaries andor Wages FT	264,928.06	15,456.52	96,425.90	168,502.16	36.40
285-620-62001-51120	Salaries P.T. and Seasonal	137,629.93	9,973.68	50,119.13	87,510.80	36.42
285-620-62001-51160	Salaries Overtime	0.00	0.00	376.23	-376.23	0.00
285-620-62001-51190	Salaries Severance Pay	0.00	7,413.10	7,413.10	-7,413.10	0.00
285-620-62001-51200	Salaries Holiday	0.00	126.79	4,530.12	-4,530.12	0.00
285-620-62001-51230	Salaries Vacation	0.00	266.81	5,405.96	-5,405.96	0.00
285-620-62001-51240	Salaries Sick Leave	0.00	208.68	2,106.19	-2,106.19	0.00
285-620-62001-51440	Employer Cont For Retirement	21,983.56	1,516.86	9,469.09	12,514.47	43.07
285-620-62001-51480	Employr Cont Social Security	30,869.63	2,479.34	12,258.41	18,611.22	39.71
285-620-62001-51500	Employer Cont Health Ins	118,788.54	7,757.12	44,994.81	73,793.73	37.88
285-620-62001-51520	Employer Cont Life Ins	129.36	7.03	46.37	82.99	35.85
285-620-62001-51530	Employer Cont Dental Ins	4,656.00	341.00	1,935.33	2,720.67	41.57
285-620-62001-51540	Employer Cont 125 Plan	55.80	13.95	50.93	4.87	91.27
285-620-62001-51550	Health Ins-Retiree Buyout	0.00	0.00	0.00	0.00	0.00
285-620-62001-51560	Administrative Costs	0.00	0.00	0.00	0.00	0.00
285-620-62001-51590	Physical Examinations	350.00	0.00	0.00	0.00	0.00
285-620-62001-51660	Emplye Reimbursable Expenses	0.00	0.00	0.00	350.00	0.00
285-620-62001-52110	Outside Legal Services	0.00	0.00	0.00	0.00	0.00
285-620-62001-52130	Telephone	2,000.00	0.00	7,469.00	-7,469.00	0.00
285-620-62001-52150	Electricity	15,000.00	0.00	599.88	1,400.12	29.99
285-620-62001-52170	Heating	8,500.00	0.00	2,736.82	12,263.18	18.25
285-620-62001-52190	Water & Sewer	4,000.00	383.72	3,163.45	5,336.55	37.22
285-620-62001-52200	Work Permits	0.00	226.42	897.86	3,102.14	22.45
285-620-62001-52210	Accounting & Auditing	1,200.00	0.00	0.00	0.00	0.00
285-620-62001-52220	Stop Loss & Admin Charges	0.00	0.00	1,200.00	0.00	100.00
285-620-62001-52270	Computer Contract	0.00	0.00	0.00	0.00	0.00
285-620-62001-52280	Contractual Services	34,000.00	186.21	16,046.73	17,953.27	47.20
285-620-62001-52290	EngineeringArchitect Fees	0.00	0.00	0.00	0.00	0.00
285-620-62001-52450	Computer Software	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	AvailUncollect	% ExpendCollect
285-620-62001-52480	Databases	0.00	0.00	0.00	0.00	0.00
285-620-62001-53040	Equipment Lease Purchase	0.00	0.00	0.00	0.00	0.00
285-620-62001-53100	Office Supplies	7,500.00	0.00	0.00	0.00	0.00
285-620-62001-53120	Subscriptions & Dues	0.00	0.00	3,271.42	4,228.58	43.62
285-620-62001-53140	Advertising	400.00	0.00	0.00	0.00	0.00
285-620-62001-53160	Travel & Training	0.00	0.00	374.45	25.55	93.61
285-620-62001-53180	Postage	400.00	0.00	0.00	0.00	0.00
285-620-62001-53220	Computer Supplies & Repair	0.00	0.00	36.28	363.72	9.07
285-620-62001-53260	Other Operating Supplies	0.00	0.00	0.00	0.00	0.00
285-620-62001-53280	Fuel	750.00	46.05	105.05	644.95	14.01
285-620-62001-53300	Equipment Repair & Maint	5,000.00	0.00	1,938.19	3,061.81	38.76
285-620-62001-53540	Building Repairs & Maint	5,000.00	0.00	1,397.91	3,602.09	27.96
285-620-62001-53630	Library Books - Outreach	0.00	0.00	0.00	0.00	0.00
285-620-62001-53640	Library Books-Adult	40,000.00	0.00	14,652.52	25,347.48	36.63
285-620-62001-53650	Library Books-Children's	0.00	0.00	0.00	0.00	0.00
285-620-62001-53660	Library Periodicals	0.00	0.00	0.00	0.00	0.00
285-620-62001-53670	Library Books-Reference	0.00	0.00	0.00	0.00	0.00
285-620-62001-53680	Library Newspapers	0.00	0.00	0.00	0.00	0.00
285-620-62001-53690	Library Books-Young Adult	0.00	0.00	0.00	0.00	0.00
285-620-62001-53700	Library Binding & Microfilm	0.00	0.00	0.00	0.00	0.00
285-620-62001-53710	Library Programming	0.00	0.00	0.00	0.00	0.00
285-620-62001-53720	Library Audio Books	0.00	0.00	0.00	0.00	0.00
285-620-62001-53730	Library- S. 43.17	0.00	0.00	0.00	0.00	0.00
285-620-62001-53740	Library AVElectronic	0.00	0.00	0.00	0.00	0.00
285-620-62001-53750	Children's Programming	0.00	0.00	-1.83	1.83	0.00
285-620-62001-53900	Branch Libraries	0.00	0.00	0.00	0.00	0.00
285-620-62001-53920	Lost Book Fee to Other Library	300.00	0.00	33.94	266.06	11.31
285-620-62001-54110	Liability Insurance Premiums	815.00	0.00	742.50	72.50	91.10
285-620-62001-54130	Workers Comp Insurance Prem	1,600.00	0.00	719.32	880.68	44.96
285-620-62001-54150	Property Insurance Premiums	7,300.00	0.00	7,488.29	-188.29	102.58
285-620-62001-54190	Unemployment Benefits	0.00	0.00	0.00	0.00	0.00
285-620-62001-55000	Cash ShortOver	0.00	0.00	0.00	0.00	0.00
285-620-62001-57050	Capital Equipment	0.00	0.00	0.00	0.00	0.00
285-620-62001-57070	Capital Improvements	0.00	0.00	0.00	0.00	0.00
285-620-62001-57120	Capt Equip-Replacement Reserve	0.00	0.00	69,852.92	-69,852.92	0.00
285-620-62001-59010	Transfer to General Fund	5,000.00	0.00	0.00	5,000.00	0.00
285-620-62001-59630	Tran to Library Exp Trust Fund	0.00	0.00	0.00	0.00	0.00
<b>62001</b>	<b>Special Revenue</b>	<b>718,155.88</b>	<b>46,403.28</b>	<b>367,856.27</b>	<b>350,299.61</b>	<b>51.22</b>
<b>620</b>	<b>Special Revenue</b>	<b>718,155.88</b>	<b>46,403.28</b>	<b>367,856.27</b>	<b>350,299.61</b>	<b>51.22</b>

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Period Amt</u>	<u>End Bal</u>	<u>AvailUncollect</u>	<u>% ExpendCollect</u>
285	Library	718,155.88	46,403.28	367,856.27	350,299.61	51.22

General Ledger  
Expenditure Guideline

User: rkorzinek  
Printed: 6/3/2024 8:57:30 AM  
01/01/2024-05/31/2024



Account Number	Description	Budget	Period Amt	End Bal	AvailUncollect	% ExpendCollect
610	Library-Expendable Trust					
	Fnd					
620	Special Revenue					
62001	Special Revenue					
610-620-62001-52280	Contractual Services	0.00	0.00	800.00	-800.00	0.00
610-620-62001-52450	Computer Software	0.00	0.00	0.00	0.00	0.00
610-620-62001-53090	Equipmentfurnishings	0.00	0.00	0.00	0.00	0.00
610-620-62001-53100	Office Supplies	0.00	0.00	0.00	0.00	0.00
610-620-62001-53140	Advertising	0.00	0.00	425.70	-425.70	0.00
610-620-62001-53180	Postage	0.00	0.00	0.00	0.00	0.00
610-620-62001-53220	Computer Supplies & Repair	0.00	0.00	0.00	0.00	0.00
610-620-62001-53260	Other Operating Supplies	0.00	0.00	0.00	0.00	0.00
610-620-62001-53300	Equipment Repair & Maint	0.00	0.00	0.00	0.00	0.00
610-620-62001-53540	Building Repairs & Maint	0.00	0.00	0.00	0.00	0.00
610-620-62001-53630	Library Books - Outreach	0.00	0.00	0.00	0.00	0.00
610-620-62001-53640	Library Books-adult	0.00	0.00	0.00	0.00	0.00
610-620-62001-53650	Library Books	0.00	0.00	1,365.43	-1,365.43	0.00
610-620-62001-53660	Library Periodicals	0.00	0.00	0.00	0.00	0.00
610-620-62001-53670	Library Books-Reference	0.00	0.00	0.00	0.00	0.00
610-620-62001-53690	Library Books - Young Adult	0.00	0.00	0.00	0.00	0.00
610-620-62001-53710	Library Programming	0.00	1,947.86	60,241.49	-60,241.49	0.00
610-620-62001-53720	Audio Books	0.00	0.00	0.00	0.00	0.00
610-620-62001-53740	Library Audio Visual	0.00	0.00	0.00	0.00	0.00
610-620-62001-53750	Summer Reading Program	0.00	0.00	0.00	0.00	0.00
610-620-62001-57050	Capital Equipment	0.00	0.00	0.00	0.00	0.00
610-620-62001-59010	Transfers To General Fund	0.00	0.00	0.00	0.00	0.00
610-620-62001-59570	Tran To Library Fund	0.00	0.00	0.00	0.00	0.00
62001	Special Revenue	0.00	1,947.86	62,832.62	-62,832.62	0.00
620	Special Revenue	0.00	1,947.86	62,832.62	-62,832.62	0.00
610	Library-Expendable Trust	0.00	1,947.86	62,832.62	-62,832.62	0.00
	Fnd					



June Invoices to Pay

FUND 285

Wisconsin Public Services

(\$340.11)

City Gas

6/4/2024 \$71.55

\$896.96

City of Antigo - Water

05/22/24 \$226.42

\$26.90

Charter - Spectrum (phone/internet)

06/07/24 \$149.97

\$1,800.00

Employee Physical Examination

06/03/24 \$321.00

\$5,700.00

Victory Janitorial

06/14/24 \$128.02

\$4,449.59

\$896.96

\$900.08

\$13,773.53

V-CAT (Lost & Paid book)

05/24/24 \$8.99

06/06/24 \$17.91

\$26.90

Dept. of Admin - WI (TEACH Services Elcho)

06/13/24 \$600.00

Dept. of Admin - WI (TEACH Services WL)

06/13/24 \$600.00

Dept. of Admin - WI (TEACH Services WL)

06/13/24 \$600.00

\$1,800.00

*Antigo*

*New for approval*

*\$ 9,156.78*

WVLS - Tech Plan

06/18/24 \$5,700.00

Cengage Learning (Books)

05/23/24 \$49.48

Playaway (wonderbooks)

06/26/24 \$170.97

Baker & Taylor (Books)

05/15/24 \$400.75

05/20/24 \$613.10

05/23/24 \$335.68

05/30/24 \$791.43

06/04/24 \$321.89

06/07/24 \$408.50

06/11/24 \$468.65

06/13/24 \$471.96

06/20/24 \$417.18

\$4,449.59

FUND 610

Demco (furniture)

05/29/24 \$900.08

Deposits

Brown County

6/6/2024 \$29.99

WVLS

6/14/2024 \$225.07

\$255.06

*voucher total*  
*6/11/24 = \$4,616.75*



2810 Coliseum Centre • Dr. Suite 300, • Charlotte, NC 28217 • USA  
 Customer Financial Services: 800.340.5370  
 Direct / INTL: 704.998.3399  
 Fax: 704.998.3314

**INVOICE 2038355862**

INVOICE DATE: 06/11/24  
 ACCOUNT #: 215720 L500686 2 B00000  
 ATIS: MOM9531269

BILL TO ACCT #: 215720 L500686 2 B00000  
 SAN #: 3178749  
 NAME: ANTIGO PUBLIC LIBRARY  
 ADD: ADULT ACCOUNT  
 617 CLERMONT STREET  
 ANTIGO WI 54409-1943

SHIP TO ACCT #: 215720 L500686 2 000000  
 SAN #: 3178749  
 NAME: ANTIGO PUBLIC LIBRARY  
 ADD: ADULT ACCOUNT  
 617 CLERMONT STREET  
 ANTIGO WI 54409-1943

REMIT TO **BAKER & TAYLOR**  
 P.O. BOX 277930  
 ATLANTA, GA 30384-7930  
**CATE INVOICE # ON YOUR REMITTANCE**

ANTIGO PUBLIC LIBRARY  
 ADULT ACCOUNT  
 617 CLERMONT ST  
 ANTIGO WI 54409-1943

**285.620.6200**

53640

AMOUNT DUE(USD)	AMOUNT ENCLOSED
\$468.65	\$

KEEP THIS COPY FOR YOUR RECORDS

GST/TAX ID #: 00 00000000000000

SHIPPED FROM: MOMENCE  
 PO #:

INVOICE #: 2038355862  
 ACCOUNT #: 215720 L500686 2 B00000

TERMS: 00 NET 30 DAYS

AMOUNTS BILLED IN USD

QTY	TITLE BT ORDER # CUST PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	CODE
1	PEG AND ROSE PLAY THE PONIES 83517465 ADAPRIL2024	BERENSON, LAURI	HRD 632811449	9781496746689 1496746686	KNSGT	27.00	44.0%	15.12	15.12	
1	TRUST HER 83517465 ADAPRIL2024	BERRY, FLYNN	HRD 632811128	9780593490327 0593490320	PENGU	30.00	44.0%	16.80	16.80	
1	WHEN THE NIGHT COMES FALLING A REQUIEM F 83517465 ADAPRIL2024	BLUM, HOWARD	HRD 632812162	9780063349285 0063349280	HARPE	30.00	44.0%	16.80	16.80	
1	LOVE LETTERS TO A SERIAL KILLER 83517465 ADAPRIL2024	CORYELL, TASHA	HRD 632812038	9780593640272 0593640276	PENGU	29.00	44.0%	16.24	16.24	
1	WHEN THE CLOCK BROKE CON MEN CONSPIRACIS 83517465 ADAPRIL2024	GANZ, JOHN	HRD 632814519	9780374605445 0374605440	FARRA	30.00	44.0%	16.80	16.80	
1	IS FOR AMISH 83517465 ADAPRIL2024	GRAY, SHELLEY S	HRD 632811720	9781496748843 1496748840	KNSGT	27.00	44.0%	15.12	15.12	
1	DIGGER AND THE DARK 83496890 ADAPRIL2024	KUEFLER, JOSEPH	SAL 633265669	9780063237933 0063237938	HARJU	19.99	16.0%	16.79	16.79	
1	SINGULARITY IS NEARER WHEN WE MERGE WITH 83517465 ADAPRIL2024	KURZWEIL, RAY	HRD 632811859	9780399562761 0399562761	PENGU	35.00	44.0%	19.60	19.60	
1	SHERMY AND SHAKE THE NOT SO NEW KID 83496890 ADAPRIL2024	LARSON, KIRBY	HRD 633265584	9781536219432 1536219436	CANWP	16.99	44.0%	9.51	9.51	
1	TANGLED UP IN YOU 83517465 ADAPRIL2024	LAUREN, CHRISTI	HRD 632811579	9781368100649 1368100643	HYPNT	26.99	5.0%	25.64	25.64	
1	FINAL ACT OF JULIETTE WILLOUGHBY 83517465 ADAPRIL2024	LLOYD, ELLERY	HRD 634509594	9780063323001 0063323001	HARPE	29.99	44.0%	16.79	16.79	
1	ROGER TAKES A CHANCE 83496890 ADAPRIL2024	LORD, CYNTHIA	HRD 633267383	9781536213577 1536213578	CANWP	16.99	44.0%	9.51	9.51	
1	DINNER AT THE BRAKE FAST 83496890 ADAPRIL2024	LUTE, RENEE BEA	HRD 633265489	9780063324909 0063324903	HARJU	18.99	44.0%	10.63	10.63	
1	PROOF 83517465 ADAPRIL2024	MICHAELS, FERN	HRD 632810822	9781496741301 1496741307	KNSGT	29.95	44.0%	16.77	16.77	
1	BEAR 83517465 ADAPRIL2024	PHILLIPS, JULIA	HRD 632811158	9780525520436 0525520430	RANDO	28.00	44.0%	15.68	15.68	
1	NOVEL LOVE STORY 83517465 ADAPRIL2024	POSTON, ASHLEY	HRD 632811366	9780593640999 0593640993	PENGU	30.00	44.0%	16.80	16.80	
1	SIGNS OF HOPE THE REVOLUTIONARY ART OF S 83496890 ADAPRIL2024	ROCKLIFF, MARA	SAL 633300341	9781419752216 1419752219	ABRJV	19.99	16.0%	16.79	16.79	
1	SUMMER ESCAPE 83517465 ADAPRIL2024	SHALVIS, JILL	HRD 634509189	9780063235823 006323582X	HARPE	30.00	44.0%	16.80	16.80	
1	EVEN BETTER THAN SPRINKLES A STORY ABOUT 83496890 ADAPRIL2024	SKEERS, LINDA	HRD 633265779	9780593705513 0593705513	RANDJ	18.99	44.0%	10.63	10.63	
1	TALENT FOR MURDER 83517465 ADAPRIL2024	SWANSON, PETER	HRD 634509024	9780063205031 0063205033	HARPE	30.00	44.0%	16.80	16.80	
1	SENTINEL 83517465 AYAT/1	GREANEY, MARK	HRD 628192936	9780593436912 0593436911	PENGU	30.00	44.0%	16.80	16.80	
1	OUR LITTLE SECRET 83517465 AYAT/1	JACKSON, LISA	HRD 628192941	9781496737014 1496737016	KNSGT	28.00	44.0%	15.68	15.68	
1	MURDER BUYS A 1 WAY TICKET 83517465 AYAT/1	LEVINE, LAURA	HRD 628192943	9781496728197 149672819X	KNSGT	27.00	44.0%	15.12	15.12	
1	HUSBANDS AND LOVERS 83517465 AYAT/1	WILLIAMS, BEATR	HRD 628192926	9780593724224 0593724224	RANDO	30.00	44.0%	16.80	16.80	
3	RESURRECTION 83517465 AYAT/3	STEEL, DANIELLE	HRD 628192944	9780593498460 0593498461	RANDO	29.00	44.0%	16.24	48.72	

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QTY	TITLE BT ORDER # CUST PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	CODE	
1	LIGHTNING PATH 83426826 CATS/1	HUNTER, ERIN	HRD 628409469	9780063022188 0063022184	HARJU	19.99	44.0%	11.19	11.19		
1	RESURRECTION 83607063 052924SJR_LP	STEEL, DANIELLE	PAP 639251977	9780593946626 0593946626	RANDO	31.00	37.0%	19.53	19.53		
29											
SUB TOTAL									459.46		
USD CURRENCY											
FREIGHT SURCHARGE									9.19		
TOTAL AMOUNT DUE									468.65		
END OF INVOICE											



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INVOICE DATE: 06/13/24  
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AMOUNT DUE(USD)	AMOUNT ENCLOSED
\$471.96	\$

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TERMS: 00 NET 30 DAYS		AMOUNTS BILLED IN USD									
QTY	TITLE BT ORDER # CUST PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	COD	
1	CHILDREN OF ANGUISH AND ANARCHY 83517465 ADAPRIL2024	ADEYEMI, TOMI	HRD 632811527	9781250171016 1250171016	HOLTJ	24.99	44.0%	13.99	13.99		
1	AARON SLATER AND THE SNEAKY SNAKE 83496890 ADAPRIL2024	BEATY, ANDREA	HRD 633256548	9781419753985 1419753983	ABRJV	12.99	5.0%	12.34	12.34		
1	1ST WEEK OF SCHOOL 83496890 ADAPRIL2024	BECKMEYER, DREW	SAL 633265750	9781665940429 1665940425	SIMJU	18.99	16.0%	15.95	15.95		
1	COLLECTION OF LIES 83517465 ADAPRIL2024	BERRY, CONNIE	HRD 632815371	9781639106660 1639106669	RANDO	30.99	44.0%	17.35	17.35		
1	BE BLACK GIRL BE 83496890 ADAPRIL2024	DARKS, TAYLOR	SAL 633266710	9780063119741 0063119749	HARJU	19.99	16.0%	16.79	16.79		
1	DK EYEWITNESS MEXICO 83517465 ADAPRIL2024	DK EYEWITNESS	PAP 634507480	9780241669464 0241669464	DKMER	24.99	37.0%	15.74	15.74		
1	BIKE RIDE 83496890 ADAPRIL2024	GOOSE, NELSON	SAL 633265713	9781250889584 1250889588	HOLTJ	18.99	16.0%	15.95	15.95		
1	BOY WHO FOUND HIS VOICE 83496890 ADAPRIL2024	GORDON, TYLER	SAL 633265730	9780374389673 0374389675	FARRJ	18.99	16.0%	15.95	15.95		
1	HAPPIER LIFE 83517465 ADAPRIL2024	HARVEY, KRISTY	HRD 632811143	9781668012192 1668012197	SIMON	28.99	44.0%	16.23	16.23		
1	REQUIEM FOR A MOUSE 83517465 ADAPRIL2024	JAMES, MIRANDA	HRD 632811377	9780593199527 0593199529	PENGU	29.00	44.0%	16.24	16.24		
1	SHANGHAI 83517465 ADAPRIL2024	KANON, JOSEPH	HRD 632811028	9781668006429 1668006421	SIMON	28.99	44.0%	16.23	16.23		
1	NEW CAR FOR PICKLE 83496890 ADAPRIL2024	KANTOROVITZ, SY	SAL 633265567	9780823456208 082345620X	PNGDC	14.99	16.0%	12.59	12.59		
1	YELLOW BUS 83496890 ADAPRIL2024	LONG, LOREN	SAL 633265659	9781250903136 1250903130	HOLTJ	19.99	16.0%	16.79	16.79		
1	LUCKY DUCKYS VERY 1ST DAY OF SCHOOL 83496890 ADAPRIL2024	MAYER, MERCER	HRD 633266027	9780063260733 0063260735	HARJU	17.99	44.0%	10.07	10.07		
1	HOW THE LIGHT GETS IN 83517465 ADAPRIL2024	MAYNARD, JOYCE	HRD 632811049	9780062398307 006239830X	HARPE	32.00	44.0%	17.92	17.92		
1	NOVEL LOVE STORY 83517465 ADAPRIL2024	POSTON, ASHLEY	PAP 634507546	9780593640975 0593640977	PENGU	19.00	37.0%	11.97	11.97		
1	MAKEDA MAKES A HOME FOR SUBWAY 83496890 ADAPRIL2024	RHUDAY-PERKOVIC	HRD 633266002	9780063217294 0063217295	HARJU	17.99	44.0%	10.07	10.07		
1	SUNDAE WITH EVERYTHING ON IT 83426826 ADMARCH24	SCHEELE, KYLE	SAL 628408569	9781797221625 1797221620	CHRNJ	17.99	16.0%	15.11	15.11		
1	DONT LET THE DEVIL RIDE 83517465 AYAT/1	ATKINS, ACE	HRD 628192925	9780063293380 0063293382	HARPE	30.00	44.0%	16.80	16.80		
1	DAUGHTER OF FAIR VERONA 83517465 AYAT/1	DODD, CHRISTINA	HRD 628192938	9781496750167 1496750160	KNSGT	28.00	44.0%	15.68	15.68		
1	WHILE THE TOWN SLEPT 83517465 AYAT/1	JOHNSTONE, WILL	HRD 628192931	9781496745927 1496745922	KNSGT	27.95	44.0%	15.65	15.65		
1	SOME MURDERS IN BERLIN 83375793 AYAT/1	ROBARDS, KAREN	HRD 625499577	9780778305514 0778305511	HRLQN	28.99	44.0%	16.23	16.23		
1	YOU LIKE IT DARKER STORIES 83616989 AYL/1	KING, STEPHEN	HRD 636694811	9781420514377 1420514377	THORN	40.99	0.0%	40.99	40.99		
1	1 LAWYER 83375144 ESFEBRUARY24	PATTERSON, JAME	PAP 618452221	9780316572811 0316572810	LTPPB	31.00	37.0%	19.53	19.53		
1	MIND GAMES 83607063 052924SJR_LP	ROBERTS, NORA	HRD 639252601	9798885799775	THORN	40.99	0.0%	40.99	40.99		

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QTY	TITLE BT ORDER # CUST PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	CODE
1	AMISH QUILTMAKERS UNINVITED GUEST 83607061 052924SJR_PB	BECKSTRAND, JEN	PAP 639254076	9781420156126 1420156128	KNSNM	8.99	37.0%	5.66	5.66	
1	YOULL NEVER FIND ME 83607061 052924SJR_PB	BRENNAN, ALLISO	PAP 639253607	9780778305279 0778305279	HARLQ	9.99	37.0%	6.29	6.29	
1	MURDER AT THE RUSTY ANCHOR 83607061 052924SJR_PB	DAY, MADDIE	PAP 639254023	9781496740571 1496740572	KNSNM	8.99	37.0%	5.66	5.66	
1	PINK LEMONADE CAKE MURDER 83607061 052924SJR_PB	FLUKE, JOANNE	PAP 639253217	9781496736123 1496736125	KNSNM	9.99	37.0%	6.29	6.29	
1	MURDER FOR THE SAGES 83607061 052924SJR_PB	LILLARD, AMY	PAP 639254056	9781496733498 1496733495	KNSNM	8.99	37.0%	5.66	5.66	

30

SUB TOTAL 462.71  
 USD CURRENCY  
 FREIGHT SURCHARGE 9.25  
 TOTAL AMOUNT DUE 471.96

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QTY	TITLE BT ORDER # CUST PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	CODE
1	BURNING 83641211 BCD061324ES	CASTILLO, LINDA	CMD 643768462	9781250345097	STMAA	39.99				
1	ENLIGHTENMENT 83641211 BCD061324ES	PERRY, SARAH	CMD 643775408	125034509X				BACK ORDERED		BP
1	MURDER AT THE RUSTY ANCHOR LIBRARY EDITI 83641211 BCD061324ES	DAY, MADDIE	CMD 643776006	9798874622077	BLKSN	55.99		BACK ORDERED		NP 06/2024
1	SHANGHAI 83641211 BCD061324ES	KANON, JOSEPH	CMD 643769682	9798874679880	BLKSN	66.99		BACK ORDERED		NP 06/2024
1	YOU'RE SAFE HERE 83641211 BCD061324ES	STEPHENS, LESLI	CMD 643769877	9781797172781	SIMOA	39.99		BACK ORDERED		NP 06/2024
				1797172786				BACK ORDERED		NP 06/2024
				9781797175270	BLKSN	39.99		BACK ORDERED		NP 06/2024
				1797175270				BACK ORDERED		NP 06/2024



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\$417.18	\$

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 ACCOUNT #: 215720 L500686 2 B00000

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QTY	TITLE BT ORDER # CUST PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	CODE	
1	UNDER THE TABLE 83496890 ADAPRIL2024	AHLBERG, ALLAN	SAL 633268637	9781536231519 1536231517	CANWP	18.99	16.0%	15.95	15.95		
1	YOULL NEVER FIND ME 83517465 ADAPRIL2024	BRENNAN, ALLISO	HRD 632811187	9780778305286 0778305287	HRLQN	30.00	44.0%	16.80	16.80		
1	STOREKEEPERS DAUGHTER 83517465 ADAPRIL2024	BRUNSTETTER, WA	PAP 634010294	9781636098654 1636098657	BARBC	16.99	5.0%	16.14	16.14		
1	WHAT WE HIDE 83517465 ADAPRIL2024	COBLE, COLLEEN	HRD 634506672	9780840712417 0840712413	HRPCR	31.99	44.0%	17.91	17.91		
1	UNWEDDING 83517465 ADAPRIL2024	CONDIE, ALLY	HRD 632845977	9781538757581 1538757583	GDCTP	29.00	44.0%	16.24	16.24		
1	CICADA SYMPHONY 83516950 ADAPRIL2024	FLIESS, SUE	SAL 634472579	9780807511619 0807511617	WHTAL	18.99	16.0%	15.95	15.95		
1	LIGHTNING BUG LIGHT SHOW 83496890 ADAPRIL2024	GREEN, POPPY	HRD 633265510	9781665953061 1665953063	SIMJU	17.99	44.0%	10.07	10.07		
1	BREAKING THE DARK 83517465 ADAPRIL2024	JEWELL, LISA	HRD 634506553	9781368090124 1368090125	HYFNT	28.99	5.0%	27.54	27.54		
1	SECRET HISTORY OF SHARKS THE RISE OF THE 83517465 ADAPRIL2024	LONG, JOHN	HRD 634507023	9780593598078 0593598075	RANDO	35.00	44.0%	19.60	19.60		
1	GOD OF THE WOODS 83517465 ADAPRIL2024	MOORE, LIZ	HRD 634506588	9780593418918 0593418913	PENGU	30.00	44.0%	16.80	16.80		
1	YEAR OF WHAT IF 83517465 ADAPRIL2024	PATRICK, PHAEDR	HRD 632812573	9780778310730 0778310736	HRLQN	30.00	44.0%	16.80	16.80		
1	SUMMER OF YES 83517465 ADAPRIL2024	WALSH, COURTNEY	PAP 634010444	9780840713698 084071369X	HRPCR	17.99	37.0%	11.33	11.33		
1	2 TOGETHER 83496890 ADAPRIL2024	WENZEL, BRENDAN	SAL 633272840	9781797202778 1797202774	CHRNJ	18.99	16.0%	15.95	15.95		
1	MORE DAYS AT THE MORISAKI BOOKSHOP 83517465 ADAPRIL2024	YAGISAWA, SATOS	PAP 634506708	9780063278714 0063278715	HPCLP	17.99	37.0%	11.33	11.33		
1	FARRAH NOORZAD AND THE RING OF FATE 83496890 ADAPRIL2024	ZARGARPUR, DEEB	HRD 633265237	9780593564417 0593564413	RANDJ	17.99	44.0%	10.07	10.07		
1	RED STAR FALLING 83517465 AYAT/1	BERRY, STEVE	HRD 628192930	9781538721117 1538721112	GDCTP	30.00	44.0%	16.80	16.80		
1	MARKET FOR MURDER 83517465 AYAT/1	GRAHAM, HEATHER	HRD 628192937	9780778368090 0778368092	HRLQN	30.00	44.0%	16.80	16.80		
3	FLASHBACK 83517465 AYAT/3	JOHANSEN, IRIS	HRD 628192939	9781538726266 1538726262	GDCTP	30.00	44.0%	16.80	50.40		
1	SHANGHAI 83641211 BCD061324ES	KANON, JOSEPH	CMD 643769682	9781797172781 1797172786	SIMOA	39.99	45.0%	21.99	21.99		
1	NARWHAL AND JELLY 9 NARWHALS SWEET TOOTH 83616992 CATS/1	CLANTON, BEN	HRD 630966970	9781774884485 1774884488	MCLEJ	12.99	44.0%	7.27	7.27		
1	ERUPTION FOLLOWING JURASSIC PARK MICHAEL 83607063 052924SJR_LP	CRICHTON, MICHA	PAP 639249685	9780316577847 0316577847	LTPPB	34.00	37.0%	21.42	21.42		
1	SWAN SONG 83607063 052924SJR_LP	HILDERBRAND, EL	HRD 639252136	9780316577854 0316577855	LITTL	32.00	44.0%	17.92	17.92		
1	FAREWELL AMETHYSTINE 83607063 052924SJR_LP	MOSLEY, WALTER	HRD 639251923	9780316578868 031657886X	LITTL	32.00	44.0%	17.92	17.92		
SUB TOTAL									409.00		
USD CURRENCY											
FREIGHT SURCHARGE									8.18		

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TOTAL AMOUNT DUE 417.18

END OF INVOICE  
 STATUS REPORT BEGINS





2810 Coliseum Centre • Dr. Suite 300, • Charlotte, NC 28217 • USA  
 Customer Financial Services: 800.340.5370  
 Direct / INTL: 704.998.3399  
 Fax: 704.998.3314

**STATUS REPORT**  
**INVOICE** **2038377376**

INVOICE DATE: 06/20/24  
 ACCOUNT #: 215720 L500686 2 B00000  
 ATS: MOM9540429

BILL TO ACCT #: 215720 L500686 2 B00000  
 SAN #: 3178749  
 NAME: ANTIGO PUBLIC LIBRARY  
 ADD: ADULT ACCOUNT  
 617 CLERMONT STREET  
 ANTIGO WI 54409-1943

SHIP TO ACCT #: 215720 L500686 2 000000  
 SAN #: 3178749  
 NAME: ANTIGO PUBLIC LIBRARY  
 ADD: ADULT ACCOUNT  
 617 CLERMONT STREET  
 ANTIGO WI 54409-1943

REMIT TO **BAKER & TAYLOR**  
**P.O. BOX 277930**  
**ATLANTA, GA 30384-7930**  
**CATE INVOICE # ON YOUR REMITTANCE**

COPY

ANTIGO PUBLIC LIBRARY  
 ADULT ACCOUNT  
 617 CLERMONT ST  
 ANTIGO WI 54409-1943

▼ KEEP THIS COPY FOR YOUR RECORDS ▼

GST/TAX ID #: 00 00000000000000

SHIPPED FROM: MOMENCE  
 PO #:

INVOICE #: 2038377376  
 ACCOUNT #: 215720 L500686 2 B00000

QTY	TITLE BT ORDER # CUST PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	CODE
1	ANGEL OF VENGEANCE 83654691 2024JULYLPES	PRESTON, DOUGLA	PAP 644659681	9781538768754 1538768755	GRDCT	32.00				
1	ARKANGEL 83654691 2024JULYLPES	ROLLINS, JAMES	PAP 644662614	9780062893185 0062893181	HPCLP	36.00		BACK ORDERED	NP 08/2024	
1	ASPEN CROSSROADS 83654691 2024JULYLPES	ROSCHE, JANINE	LIB 644667896	9798891642034	CNTTP	39.95		BACK ORDERED	NP 08/2024	
1	CHOICE CONSIDERED 83654691 2024JULYLPES	PETERSON, TRACI	HRD 644665554	9781420515190 1420515195	THORN	35.99		BACK ORDERED	NP 07/2024	
1	FITZ A MOUNTAIN MAN NOVEL 83654691 2024JULYLPES	BLEVINS, WIN	LIB 644668016	9798891642072	CNTTP	38.95		BACK ORDERED	NP 07/2024	
1	GUN MASTER OF SADDLEBACK 83654691 2024JULYLPES	NEWTON, D. B.	LIB 644668088	9798891642119	CNTTP	38.95		BACK ORDERED	NP 07/2024	
1	HAWKS OF AUTUMN 83654691 2024JULYLPES	LEE, WAYNE C.	LIB 644668166	9798891642102	CNTTP	38.95		BACK ORDERED	NP 07/2024	
1	HUDSON COLLECTION 83654691 2024JULYLPES	GREEN, JOCELYN	LIB 644668869	9798891641952	CNTTP	39.95		BACK ORDERED	NP 07/2024	
1	JOY 83654691 2024JULYLPES	STEEL, DANIELLE	PAP 644666630	9780593946619 0593946618	RANDO	31.00		BACK ORDERED	NP 07/2024	
1	LAST TO PIE 83654691 2024JULYLPES	POPP, MISHA	LIB 644668942	9798891642065	CNTTP	39.95		BACK ORDERED	NP 08/2024	
1	LOOK ON THE BRIGHT SIDE 83654691 2024JULYLPES	HIGGINS, KRISTA	LIB 644669067	9798891641839	CNTTP	41.95		BACK ORDERED	NP 07/2024	
1	LOST COAST 83654691 2024JULYLPES	KELLERMAN, JONA	PAP 644666842	9780593743737 0593743733	RANDO	32.00		BACK ORDERED	NP 08/2024	
1	OUR LITTLE SECRET 83654691 2024JULYLPES	JACKSON, LISA	LIB 644672611	9798891642218	CNTTP	41.95		BACK ORDERED	NP 07/2024	
1	PROPOSAL PLOT 83654691 2024JULYLPES	FULLER, KATHLEE	LIB 644672647	9798891641976	CNTTP	39.95		BACK ORDERED	NP 07/2024	
1	THIS IS WHY WE LIED 83654691 2024JULYLPES	SLAUGHTER, KARI	PAP 644666889	9780063386426 0063386429	HPCLP	34.00		BACK ORDERED	NP 07/2024	
1	TINY BLESSINGS 83654691 2024JULYLPES	MICHAELS, FERN	HRD 644667636	9781420514841 1420514849	THORN	35.99		BACK ORDERED	NP 08/2024	



285.620.62001

539207

V-CAT Invoice

Date of Invoice: 6/6/24	Invoice No: 107
Invoice issued to: Antigo Public Library	

Status of Item(s): Directions: for each item, indicate if the item is:

(B) Billed <i>Use overdue date</i>	(D) Damaged <i>Use check in date</i>	(L&P) Lost & Paid <i>Use date paid</i>	(M) Missing <i>Use Last Updated date</i>	(PM) Parts Missing <i>Use Last Updated date</i>	(T) Transit <i>Use Transit date</i>
---------------------------------------	---	---	---	--	--

Title	Status	Item Barcode	Date	Patron Name Last, First	Patron # Ex: p.00000000	Cost
A Shadow in the Ember	D	33414025753231	5/13/24	Yeskis, Misti	P10556643	\$17.91
<b>Total</b>						<b>\$17.91</b>

Comments: Liquid damage, pink stains that soak into the top corners of the pages.

Make check payable to:	Marathon County Public Library
Attn:	Ollie Carlson
Street Address:	300 N 1 <sup>st</sup> St
City, State, Zip Code:	Wausau WI 54403

Staff creating invoice:	Olivia Boles
Staff email:	Olivia.boles@co.marathon.wi.us
Staff phone number:	715-261-7270

COPY



Wisconsin Valley Library Service

300 N 1st St  
Wausau WI 54403

COPY

285.620.62001

5228 (2)

# Invoice

Date	Invoice #
6/18/2024	2024-2615

<b>Bill To</b>
Antigo Public Library 617 Clermont St Antigo WI 54409-1943

<b>Ship To</b>

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt		6/18/2024			Antigo 6-100 Tech ...
Quantity	Item Code	Description			Price Each	Amount
	NES	Libraries Win Membership Services 2024			5,700.00	5,700.00
					<b>Total</b>	\$5,700.00
					<b>Balance Due</b>	\$5,700.00

<b>Phone #</b>
715-261-7250

<b>E-mail</b>
rmetzler@wvls.org



Playaway Products  
31999 Aurora Road  
Solon OH 44139  
877-893-0808

**COPY**

Sales Order #421290

**Invoice**

Date Invoice # 6/23/2024 466358  
Terms Net 30  
Due Date 7/23/2024  
PO # WonderFoundation  
Sales Rep Lindsay Hooper  
Ship Date 6/21/2024  
Website ID 710528609-2  
GSA # GS-02F-0036W  
DUNS #  
EIN 92-1799721

**Bill To**  
617 Clermont Street  
Antigo WI 54409  
United States

**Ship To**  
Kristie Heistad  
Antigo Public Library  
617 Clermont Street  
Antigo WI 54409  
United States

**285.620.62001**

53640 (2)

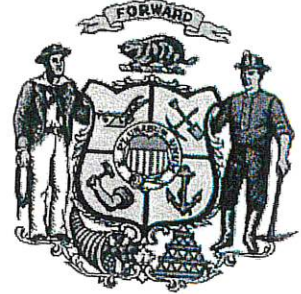
Promotion Code Applied (none if blank):

Item	ISBN	Description	Qty	BO	Unit Price	Amount	Pub
My Weirdtastic School #3: Professor Pitt is a Nitwit (WB)	9798822682306	My Weirdtastic School #3: Professor Pitt is a Nitwit	1	0	58.99	58.99	
Nonsense Show, The (WB)	9798822675131	The Nonsense Show	1	0	56.99	56.99	
Thank You, Mr. Falker (WB)	9798822682184	Thank You, Mr. Falker	1	0	54.99	54.99	

Remit To:  
Playaway Products LLC  
PO Box 735920  
Chicago, IL 60673-5638

Shipping Cost (UPS Ground) Subtotal 170.97  
Total 0.00  
Amount Due \$170.97  
Currency USA

Please Remit To:  
DEPARTMENT OF ADMINISTRATION  
DRAWER #622  
MILWAUKEE WI 53293



Bill To:

INVOICE  
State of Wisconsin  
Department of Administration

000390  
ANTIGO PUBLIC LIBRARY  
BUSINESS OFFICE  
617 CLERMONT STREET  
ANTIGO WI 54409-1943

Invoice No: 505-0000091509  
Invoice Date: 6/13/24  
Page: 1 of 1

**COPY**

Customer Number: 0000027104  
Payment Terms: NET30  
Due Date: 7/13/24  
**AMOUNT DUE: 600.00 USD**

Amount Remitted

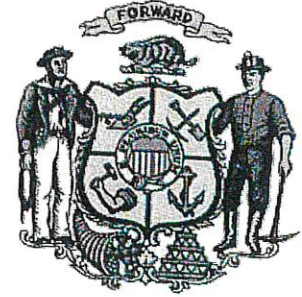
For billing questions, please call TEACH 608-261-5054

Line	Identifier	Description	Project	Quantity	UOM	Unit Amt	Original Net Amount
1		For TEACH Services		1.00		600.00	600.00
For TEACH Services (Technology for Educational Achievement) Services 01/01/2024 - 06/30/2024: 2024-01-2303 Elcho Branch Library TEACH Wisconsin provides subsidized Category 1 service for schools, libraries, and other eligible sites. WAN 50 Mbps If you have questions regarding the invoice, please contact TEACH at teach@wisconsin.gov or 608-261-5054.							
<b>Subtotal:</b>							600.00
<b>Amount Due:</b>							600.00

285.620.62001

52280  
Ⓟ

Please Remit To:  
DEPARTMENT OF ADMINISTRATION  
DRAWER #622  
MILWAUKEE WI 53293



Bill To:

INVOICE  
State of Wisconsin  
Department of Administration

000391  
ANTIGO PUBLIC LIBRARY  
BUSINESS OFFICE  
617 CLERMONT STREET  
ANTIGO WI 54409-1943

Invoice No: 505-0000091544  
Invoice Date: 6/13/24  
Page: 1 of 1

**COPY**

Customer Number: 0000027104  
Payment Terms: NET30  
Due Date: 7/13/24  
AMOUNT DUE: 600.00 USD

Amount Remitted

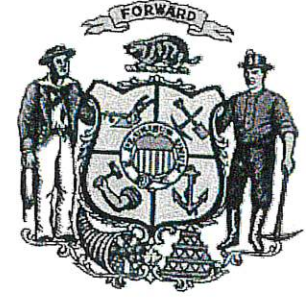
For billing questions, please call TEACH 608-261-5054

Line	Identifier	Description	Project	Quantity	UOM	Unit Amt	Original Net Amount
1		For TEACH Services		1.00		600.00	600.00
For TEACH Services (Technology for Educational Achievement) Services 01/01/2024 - 06/30/2024: 2024-01-2600 White Lake Branch Library TEACH Wisconsin provides subsidized Category 1 service for schools, libraries, and other eligible sites. WAN 50 Mbps If you have questions regarding the invoice, please contact TEACH at teach@wisconsin.gov or 608-261-5054.							
<b>Subtotal:</b>							600.00
<b>Amount Due:</b>							600.00

285.620.62001

52280  
④

Please Remit To:  
DEPARTMENT OF ADMINISTRATION  
DRAWER #622  
MILWAUKEE WI 53293



Bill To:

INVOICE  
State of Wisconsin  
Department of Administration

000392  
ANTIGO PUBLIC LIBRARY  
BUSINESS OFFICE  
617 CLERMONT STREET  
ANTIGO WI 54409-1943

Invoice No: 505-0000091615  
Invoice Date: 6/13/24  
Page: 1 of 1

**COPY**

Customer Number: 0000027104  
Payment Terms: NET30  
Due Date: 7/13/24  
AMOUNT DUE: 600.00 USD

Amount Remitted

For billing questions, please call TEACH 608-261-5054

Line	Identifier	Description	Project	Quantity	UOM	Unit Amt	Original Net Amount
1		For TEACH Services		1.00		600.00	600.00
For TEACH Services (Technology for Educational Achievement) Services 01/01/2024 - 06/30/2024: 2024-01-3201 Antigo Public Library TEACH Wisconsin provides subsidized Category 1 service for schools, libraries, and other eligible sites. WAN 100 Mbps If you have questions regarding the invoice, please contact TEACH at teach@wisconsin.gov or 608-261-5054.							
<b>Subtotal:</b>							600.00
<b>Amount Due:</b>							600.00

285.620.62001

52280 (P)

Victory Janitorial Inc.  
 5804 Hwy 8  
 P.O. Box 1123  
 Rhinelander, WI 54501

715-369-2000



# Invoice

Date	Invoice #
6/14/2024	133246

Bill To
Antigo Public Library 617 Clermont St. Antigo, WI 54409

Ship To
Antigo Public Library 617 Clermont St. Antigo, WI 54409

**COPY**

S.O. No.	P.O. No.	Terms	Rep
127401		Net 30	ANTGO

Item	Description	Ordered	Backorde...	Invoiced	U/M	Rate	Amount
0985	Bath Tissue, Septic Safe, 2-Ply, White, 1000 Sheets/Roll, 36 Roll/Case (36,000 sheets per case) (USE DISP. 0318/0319)	1	0	1	Case	58.128	58.13T
0253	ANTIBACTERIAL FOAM HAND SOAP, PLUM, 1200ML CS/2 (USE DISP 0231, 0314 & 0366)	1	0	1	Case	69.888	69.89T

**285.620.62001**

*Thank You*

5354

Invoice payment is due within 30 days of invoice date. A monthly late fee of 1.5% of the total invoice amount will be charged on all overdue payments.

Subtotal	\$128.02
Sales Tax (0.0%)	\$0.00
Total	\$128.02
Payments/Credits	\$0.00
Balance Due	\$128.02



**Fw: Google calendar permissions**

Elizabeth Simek <[esimek@antigopl.org](mailto:esimek@antigopl.org)>

Thu 6/20/2024 10:48 AM

To: Antigo Public Library Interim Director <[director@antigopl.org](mailto:director@antigopl.org)>

Thank you,

Elizabeth Simek  
[esimek@antigopl.org](mailto:esimek@antigopl.org)  
617 Clermont Street  
Antigo, WI. 54409  
715-623-3724

---

**From:** Brendan Tuckey <[btuckey@leanwi.org](mailto:btuckey@leanwi.org)>

**Sent:** Thursday, June 20, 2024 10:37 AM

**To:** Elizabeth Simek <[esimek@antigopl.org](mailto:esimek@antigopl.org)>

**Subject:** Re: Google calendar permissions

I think so,

You need to keep documented somewhere who has the 'Make changes and manage sharing' and 'Make changes to events' permissions.

Here's the long term issue though:

This existing calendar is still out there and attached to other people's calendars and can be updated by anyone with the 'Make changes and manage sharing' and 'Make changes to events' permissions. We can't do anything about this if we can't log in with someone who has the 'Make changes and manage sharing' permission.

Google calendar is assuming that everyone who has been given the highest access is not going to act poorly. You could have this same problem again.

Brendan Tuckey

LEANWI Website Support and Development

[btuckey@leanwi.org](mailto:btuckey@leanwi.org)

[btuckey@wvls.org](mailto:btuckey@wvls.org)

Help IFLS: [helpdesk@ifls.lib.wi.us](mailto:helpdesk@ifls.lib.wi.us)

Help NWLS: [helpdesk@northernwaters.org](mailto:helpdesk@northernwaters.org)

Help WVLS: [help@librarieswin.org](mailto:help@librarieswin.org)

Phone: +1 715-446-8493

---

**From:** Elizabeth Simek <[esimek@antigopl.org](mailto:esimek@antigopl.org)>

**Sent:** Thursday, June 20, 2024 10:14 AM

**To:** Brendan Tuckey <[btuckey@leanwi.org](mailto:btuckey@leanwi.org)>

**Subject:** Re: Google calendar permissions

So would our best move be to scrape the current google calendar and create a new one using a google email associated with the director position?

Thank you,

Elizabeth Simek  
[esimek@antigopl.org](mailto:esimek@antigopl.org)  
617 Clermont Street  
Antigo, WI. 54409  
715-623-3724

---

**From:** Brendan Tuckey <[btuckey@leanwi.org](mailto:btuckey@leanwi.org)>

**Sent:** Thursday, June 20, 2024 10:10 AM

**To:** Elizabeth Simek <[esimek@antigopl.org](mailto:esimek@antigopl.org)>

**Subject:** Google calendar permissions

It looks like your concerns that you will never have control over the current calendar are correct. This and everything else I can see seem to confirm it:

"There is no owner of a shared calendar. It is its own entity that you then grant rights to. Only way to keep track of this is with documentation."

Basically, when someone gets 'Make changes and manage sharing' permissions to the calendar they have full rights. If you don't have this permission you can't see or change who has access.

Have you found any access who has the 'Make changes and manage sharing' permissions?

Brendan Tuckey

LEANWI Website Support and Development

[btuckey@leanwi.org](mailto:btuckey@leanwi.org)

[btuckey@wvls.org](mailto:btuckey@wvls.org)

Help IFLS: [helpdesk@ifls.lib.wi.us](mailto:helpdesk@ifls.lib.wi.us)

Help NWLS: [helpdesk@northernwaters.org](mailto:helpdesk@northernwaters.org)

Help WVLS: [help@librarieswin.org](mailto:help@librarieswin.org)

Phone: +1 715-446-8493



# Choose your Gmail address

Pick a Gmail address or create your own

directorantigopubliclibrary@gmail.com

antigopubliclibrarydirector@gmail.com

Create your own Gmail address

Create a Gmail address

apldirector

@gmail.com

 That username is taken. Try another.

[Use your existing email](#)

[Next](#)

English (United States) ▼

[Help](#)


[Privacy](#)

[Terms](#)



# Account recovery

To help keep your account safe, Google wants to make sure it's really you trying to sign in


 apldirector@gmail.com ▾

## Get a verification code

To get a verification code, first confirm the recovery email address you added to your account .....@.....

Enter recovery email address

director@antigopl.org

 The email you entered is incorrect. Try again.

[Try another way](#)

[Send](#)

English (United States) ▾

[Help](#)

[Privacy](#)

[Terms](#)



# 2024 Technology Planning Guide

## Narrative for WVLS Member Libraries

Revision 4

### Introduction:

**Please Note:** The Wisconsin Digital Library Shares information included in previous years has been separated from this guide and made into a stand-alone resource. Starting January 1, 2024, WVLS will only provide no-cost staging, deployment, and maintenance services for supported computers procured through WVLS. Through 2024, WVLS will work with libraries that currently have non-supported computers in place to migrate or plan for the migration to WVLS supported computers.

The “2024 Technology Budget Planning Details for WVLS Member Libraries” follows the service outline starting on the next page. The details sheet is for the 2024 planning year. Our intent to reshape this guide into a more accessible and dynamic web-native resource in 2020 was disrupted, but it remains a goal and we are hoping to readdress that with the conversion of this 2024 guide and the creation of the 2025 guide during 2023.

This budget planning guide has its own depth of history now, but we were reminded this season that there are many new library directors and technology managers among the membership who may not be familiar with the intent and purpose of this resource. The “Budget Planning Details” sheet – following the service outline below – represents a forecast of membership costs based on a combination of known, predicted, and potential factors. Over the past decade and recently with its LEANWI partners, WVLS has strived to build up technology service operations in a way that allows for a high degree of cost-certainty at least two years out and we in turn leverage that to make it easier for member libraries to plan out technology services and expenses with nearly a year of lead time before budgeting season for a given year.

Lifecycle Procurement for computers and displays, soft-launched in 2020 and will be the default mode for new computers in 2024. It is intended to help libraries level the cyclical spikes in expense for replacing batches of end-of-life computers and displays by flattening those expenses out year over year. Libraries will still be able to pay down the entirety of remaining balances of computer expenses in any given year but will have the flexibility to do that at any point during the lifecycle. Additional information regarding the Lifecycle Procurement strategy will be presented in the summer of 2023.

The service outline following this introduction highlights the various core, specialized, and consultation services libraries have access to as a system membership benefit. Unless otherwise noted, these services are included in Libraries Win service membership without any additional individual/component costs.

For all technology goals, long and short-range planning, or other consultation needs please submit inquiries to the Help Desk ([help@librarieswin.org](mailto:help@librarieswin.org)) or directly to the technology consultant, Joshua Klingbeil ([cio@wvls.org](mailto:cio@wvls.org)).



# 2024 Technology Planning Guide

## Narrative for WVLS Member Libraries

Revision 4

### Service Outline:

#### Libraries Win Core Technology Services Include:

- General technical support, priority for Core Technology standards (those included in this list)
- Local and wide area network equipment, wired and WiFi services, and operations management
- Remote work enabling services
- Lifecycle computer and display procurement including staging, deployment, and maintenance facilitation for all supported models \*
- High durability Fileserver / Filesharing individualized by library and/or service department
- System state software licensing and management (Faronics Deep Freeze)
- Antivirus software management
- Computer session software licensing and management (Pharos Signup)
- Automated installation and update maintenance for various third-party software applications
- Email account hosting for library staff (Office 365 – Exchange Online)
- Office Desktop Licensing for library staff\*\* (Office 365 Pro Plus)
- Office Desktop Licensing for public computers\*\* (Office 2019 or newer)

#### Libraries Win Specialized Technology Services Include:

- Illuminating Our Northwoods History (ION History) Digitized Content Repository (<https://ion.librarieswin.org/>)
- Website hosting (including website migration assistance and website management training)
- Microsoft Office 365 Teams (and other O365 Services) hosting and management support
- Custom-use virtual server hosting\*\*

#### Libraries Win Technology Consultation Services Include:

- Long and short-range technology plan review, assessment, and/or development
- Computer, software licensing, and other technology-related lifecycle planning and budgeting guidance
- Grant management assistance
- Collaboration facilitation
- Technology infrastructure improvement projects (including new building or major renovation projects)

\* Libraries will be invoiced a percentage of the cost of computers and displays procured through WVLS each year their respective lifecycles but may pay down parts of or the entirety of any remaining balances at any point in the lifecycle.

\*\* Additional costs may apply. Custom-use virtual server hosting may necessitate a capacity recovery cost.

# 2024 Technology Budget Planning Details

WVLS Member Libraries	Libraries Win - Membership Services					Change from 2023 <sup>4</sup>
	PCs <sup>1</sup>	Base	+ PC <sup>2</sup>	New Integrated Services <sup>3</sup>	2024 Totals	
Abbotsford Public Library	11	\$ 1,350.00	\$ 330.00	\$ -	\$ 1,680.00	\$ -
Antigo Public Library	40	\$ 4,500.00	\$ 1,200.00	\$ -	\$ 5,700.00	\$ -
Colby Public Library	11	\$ 1,350.00	\$ 330.00	\$ -	\$ 1,680.00	\$ -
Crandon Public Library	10	\$ 1,350.00	\$ 300.00	\$ -	\$ 1,650.00	\$ -
Dorchester Public Library	8	\$ 1,350.00	\$ 240.00	\$ -	\$ 1,590.00	\$ -
Edith Evans Memorial Library (Laona)	9	\$ 1,350.00	\$ 270.00	\$ -	\$ 1,620.00	\$ -
Edward U. Demmer Memorial Library (Three Lakes)	14	\$ 1,350.00	\$ 420.00	\$ -	\$ 1,770.00	\$ -
Frances L. Simek Memorial Library (Medford)	22	\$ 1,500.00	\$ 660.00	\$ -	\$ 2,160.00	\$ -
Granton Community Library	6	\$ 1,350.00	\$ 180.00	\$ -	\$ 1,530.00	\$ -
Greenwood Public Library	8	\$ 1,350.00	\$ 240.00	\$ -	\$ 1,590.00	\$ -
Jean M. Thomsen Memorial Library (Stetsonville)	9	\$ 1,350.00	\$ 270.00	\$ -	\$ 1,620.00	\$ -
Loyal Public Library	9	\$ 1,350.00	\$ 270.00	\$ -	\$ 1,620.00	\$ -
Marathon County Public Library <sup>5</sup>	150	\$ 6,900.00	(port rate)	\$ 3,000.00	\$ 9,900.00	\$ 3,000.00
Minocqua Public Library	32	\$ 1,500.00	\$ 960.00	\$ -	\$ 2,460.00	\$ -
Neillsville Public Library	12	\$ 1,350.00	\$ 360.00	\$ -	\$ 1,710.00	\$ -
Owen Public Library	7	\$ 1,350.00	\$ 210.00	\$ -	\$ 1,560.00	\$ -
Rhineland District Library	40	\$ 1,650.00	\$ 1,200.00	\$ 600.00	\$ 3,450.00	\$ 600.00
Rib Lake Public Library	12	\$ 1,350.00	\$ 360.00	\$ -	\$ 1,710.00	\$ -
T.B. Scott Free Library (Merrill)	44	\$ 1,650.00	\$ 1,320.00	\$ 600.00	\$ 3,570.00	\$ 600.00
Thorp Public Library	9	\$ 1,350.00	\$ 270.00	\$ -	\$ 1,620.00	\$ -
Tomahawk Public Library	16	\$ 1,350.00	\$ 480.00	\$ -	\$ 1,830.00	\$ -
Wabeno	7	\$ 1,350.00	\$ 210.00	\$ -	\$ 1,560.00	\$ -
Westboro Public Library	9	\$ 1,350.00	\$ 270.00	\$ -	\$ 1,620.00	\$ -
Western Taylor County Public Library	9	\$ 1,350.00	\$ 270.00	\$ -	\$ 1,620.00	\$ -
Withee Public Library	7	\$ 1,350.00	\$ 210.00	\$ -	\$ 1,560.00	\$ -

<sup>1</sup> Estimated active "traditional" staff or patron computers only. Counts displayed are for planning purposes, number of active computers assessed during previous year used for invoicing.

<sup>2</sup> Utilized to support equitable sharing of per-computer related expenses (eg Antivirus, DeepFreeze, LogMeIn Licensing).

<sup>3</sup> Integrated services services introduced in 2018, including lifecycle management for routers, switches, and managed WiFi are now included in the Base. No new integrated services are expressly planned for 2024. This column is intended to highlight the expansion of services to meet needs/demands for a given year and will be merged into the base column in subsequent planning guides. Adjustments to MCPL's utilization of core resources may be relected here in revisions or future versions.



# 2024 Technology Budget Planning Details

- <sup>4</sup> Reflects estimated differences in Libraries Win Membership Services amounts and Wisconsin Digital Library shares from the
- <sup>5</sup> MCPL historically received a single, discounted port rate (inclusive of shared license costs) as it self-managed its WAN interconnections. This will remain in effect through 2023 irrespective of service utilization changes (to be reflected in 2024 forward). This 2024 guide introduces an estimated cost adjustment for 2024 which will be reviewed and reassessed along with the comprehensive cost sharing analysis in 2022/23.
- <sup>6</sup> WVLS manages the Digital Library Shares using a "bill behind" model. 2018 was a "bridge year" with Digital Libraries Shares tied to the 2017 WPLC cost share and subsequent budget planning years have used the cost shares for the previous year.

**NOTE:** This component remains variable from year to year and though the 2024 planning guide utilizes the 2023 budget adopted by WPLC, the Digital Library shares may be subject to change prior to September 2023.

**NOTE:** It is recommended that libraries budget for approximately  $1/n$  (where 'n' is the supported product life in years) of the replacement cost of any capital equipment. For technology equipment, 3 or 5 years should be a general default for anything with service agreements or warranties less than 3-5 years. WVLS supports specific Dell Computer models with 5 year comprehensive warranties, and will likely continue to do so indefinitely within the LEANWI partnership and Libraries Win technology services suite. We recommend budgeting at least \$180 per year per desktop computer; \$200 per year per laptop computer; and no longer recommend local procurement of physical servers. Replacements can be pushed beyond five years but we recommend maintaining a 100% cost-of-replacement reserve in those cases. The Lifecycle Procurement strategy enables libraries to flatten expense spikes for computers and displays by dividing out their costs over their warranted lifecycles. These strategies can help establish consistency in libraries' appropriations each year. Except for MCPL which self-manages, and Granton Community Library which shares resources with its K12 cohabitant, member libraries no longer need to budget separately for network router, network switching, or Wireless Access Point equipment.

2024 Antigo Public Library Computer Procurement Request

<b>Timestamp</b>	4/15/2024 11:07:55
<b>Your library</b>	Antigo Public Library
<b>Name</b>	Ada E. Demlow
<b>Phone</b>	17156233724
<b>Email</b>	director@antigopl.org
<b>Delivery address</b>	617 Clermont Street
<b>Desktop computer: Dell OptiPlex MFF (with Wi-Fi)</b>	9
<b>Desktop computer: Dell OptiPlex SFF (with DVD-RW)</b>	0
<b>Laptop computer: Dell Latitude</b>	1
<b>Display: Dell Pro P 24" Series monitor</b>	9
<b>Display: Dell Pro P 22" Series monitor</b>	0
<b>Display: Dell Pro E 24" Series monitor</b>	0
<b>Display: Dell Pro E 22" Series monitor</b>	0
<b>Accessory - Computer Monitor Mount</b>	0
<b>Accessory - Receipt Printer</b>	0
<b>Accessory - Barcode Scanner</b>	0
<b>Estimated Order Amount</b>	8793.55
<b>Order Quantity</b>	19

**Desktop computers to be replaced (list or describe):**  
 Optiplex 3060 (7)  
 7 - Antigo public  
 1 - White Lake staff  
 1 - Elcho staff  
 1 laptop - Elizabeth Simek

**Will the old desktop computers be repurposed or recycled?**  
 Recycled - removed from the library

**Laptop computers to be replaced (list or describe):**  
 Latitude E5570 (outreach)

**Will the old laptop computers be repurposed or recycled?**  
 Recycled - removed from the library

**Misc Adapters/Cables**  
 List the computers to be replaced

<b>WVLS USE</b>	
<b>Procurement request verified</b>	EB verified 4/15/2024
<b>WVLS USE</b>	
<b>Lifecycle billing?</b>	Full invoice
<b>WVLS USE</b>	
<b>Date ordered</b>	4/24/24
<b>WVLS USE</b>	
<b>Date received</b>	4/26/24
<b>WVLS USE</b>	
<b>Date staged</b>	5/24/2024
<b>WVLS USE</b>	
<b>Date shipped (courier/hand delivered)</b>	5/9/24 - 9 monitors 5/16/24 - 2 MFF 5/31/24 - 5 MFF and Laptop 6/7/24 - 2 MFF
<b>WVLS USE</b>	
<b>Date deployed at library</b>	White Lake 6/11/2024 APL 6/13/24 Elcho 6/26/2024
<b>WVLS USE</b>	
<b>Additional equipment (cables/cords) used in installation</b>	
<b>WVLS USE</b>	
<b>STAFF INITIALS - final follow up/closed</b>	
<b>WVLS USE</b>	
<b>Date Billed / Order No.</b>	

Replacement Schedule		Number	Warranty End Date	Equipment to purchase	Estimated Cost**	Notes:
Year	Equipment to be replaced					
2024	Adult public (reduce from 7 stations to 5)	7	9/10/2023	7 Micro Form Factor (MFF) + 7 monitors	<del>\$5,598.00</del>	Notes: Eliminate 2 adult computers
	Children's public	2	9/11/2023	2 MFF + 2 monitors	<del>\$1,598.00</del>	
	Staff: Outreach (Simek)	1	4/17/2024	Laptop	<del>\$980.00</del>	
	Staff: Elcho, White Lake	2	12/10/2022	2 MFF + 2 monitors	<del>\$1,598.00</del>	
2025	Circ: Circ 1, Circ 2, Circ 3	3	10/16/2025	3 MFF + 1 monitor	<b>\$9,769.00</b>	2024 equipment price
	Mechanical: HVAC	1	12/13/2022	1 MFF	\$2,199.00	MFF \$700.00
	Staff PC: Mechanical (Brian)	1	10/26/2024	1 MFF + 1 monitor	\$700.00	SFF \$725.00
	Staff PC: ILL, Processing (Betsty)	2	10/16/2025	2 MFF + 2 monitors	\$799.00	Laptop \$980.00
	Staff laptop: Youth (Kristie)	1	12/10/2022	Laptop	\$1,598.00	E 22" \$85.00
	Staff laptop: Front desk laptop, Director	2	12/14/2025	Laptops	\$980.00	E 24" \$99.00
	Public: Elcho, White Lake	2	10/25/2024	2 MFF + 2 monitors	\$1,960.00	P 22" \$142.00
	Public: Antigo genealogy/microfilm	1 unknown		1 MFF + 1 monitor	\$1,598.00 \$799.00	P 24" \$153.00
2026	Staff: Cataloging (Samantha), Copy Cataloging	2	11/20/2026	Laptops	<b>\$10,633.00</b>	
	Staff: self checkout?	1 n/a		Self-checkout	\$1,960.00	TBD
2027	Staff: Outside Sign/DF console	1	1/7/2027	1 MFF + 1 monitor	<b>\$1,960.00</b>	
	Public: Catalog computers	2	1/7/2027	2 MFF + 2 monitors	\$799.00 \$1,598.00	
2028	Staff: Training	1	6/17/2028	Laptop	<b>\$2,397.00</b>	
2029	Public: Adult	5	4/24/2029	5 MFF	\$980.00	
	Public: Children's	2	4/24/2029	2 MFF	\$3,500.00	
	Staff: Outreach (Simek)	1	4/26/2029	Laptop	\$1,400.00	
	Staff: Elcho, White Lake	2	4/24/2029	2 MFF	\$980.00 \$1,400.00	
		30			<b>\$7,280.00</b>	

\*Monitors on all computers may or may not be necessary if current monitors have DisplayPort or HDMI ports  
 \*\*Price estimate based on 2024 state contract pricing; subject to change at any time

Need further consulting: genealogy/microfilm computer; self-check

Notes: Suggest swapping Kristie Heistad (wvls-a1staff02-youth) with training computer (wvls-a1staff03-training)?

TO BE REMOVED FROM INVENTORY 6/2024																				
Computer network name	Location/owner	Desktop/Laptop	OS	Version	Make/Model	Processor	RAM	Purchased	EOL	WVLS Procured? Y/N	Service Tag	WAN IP Address	LAN IP Address	DF version	MS Office	Pharos	Note:	VLAN	Switch	Port
wvls-a1apub01	Public 1	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1PTLRR2	216.56.243.195	10.101.18.167	0.5634	2016	Y				
wvls-a1apub02	Public 2	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1Q1LRR2	216.56.243.195	10.101.18.168	0.5634	2016	Y		vlan200_p	wvls-a1-sw1	25
wvls-a1apub03	Public 3	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1Q0JRR2	216.56.243.195	10.101.18.170	0.5634	2016	Y		vlan200_p	wvls-a1-sw1	26
wvls-a1apub04	Public 4	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1Q7HRR2	216.56.243.195	10.101.18.171	0.5634	2016	Y		vlan200_p	wvls-a1-sw1	27
wvls-a1apub05	Public 5	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1QBGR2	216.56.243.195	10.101.18.172	0.5634	2016	Y		vlan200_p	wvls-a1-sw1	28
wvls-a1apub06	Public 6	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1QBGR2	216.56.243.195	10.101.18.172	0.5634	2016	Y		vlan200_p	wvls-a1-sw1	29
wvls-a1apub07	Public 7	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1QBGR2	216.56.243.195	10.101.18.174	0.5634	2016	Y	Not replaced	vlan200_p	wvls-a1-sw1	30
wvls-a1cpub01	Childrens	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/10/2023	Y	1PQMRR2	216.56.243.195	10.101.18.173	0.5634	2016	Y	Not replaced	vlan200_p	wvls-a1-sw1	34
wvls-a1cpub02	Childrens	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Optiplex 3060	i3-8100T	8.0 GB	9/11/2018	9/11/2023	Y	1PHLRR2	216.56.243.195	10.101.18.162	0.5463	2010	Y		vlan200_p	wvls-a1-sw1	8
wvls-a1staff02-outreach	Tech spac	Laptop	Microsoft Windows 10 Pro 64-bit (10.0.19045)	22H2	Latitude E5570	i5-8440HC	8.00 GB	4/17/2016	4/17/2021	Y	1PHCRR2	216.56.243.195	10.101.18.164	0.5463	2010	Y		vlan200_p	wvls-a1-sw1	6
WVLS-A4STAFF01	WL Circ	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19041)	22H2	Optiplex 3050	i5-6500	8.00 GB	12/13/2017	12/13/2022	Yes	C2324M2			N/A	N/A	N				
WVLS-A2STAFF02	Elcho circ	Desktop	Microsoft Windows 10 Pro 64-bit (10.0.19041)	22H2	Optiplex 3050	i5-6500	8.00 GB	12/11/2017	12/11/2022	Y	HRV98M2	216.56.243.195	10.101.36.22	N/A	N/A	N		vlan100_s	wvls-a4-sw1	4
																		vlan100_s	wvls-a2-sw1	4

## Solar Grant Reporting Follow-up

Peter Fiala <peter@legacysolarcoop.org>

Wed 6/19/2024 3:04 PM

To: Antigo Public Library Interim Director <director@antigopl.org>; Tony Hartmann <tony@legacysolarcoop.org>

Good afternoon Toni,

My colleague Tony and I have been involved in the solar project at the library on the planning side of things and I wanted to introduce ourselves. Legacy Solar Co-op is a membership organization that consults with nonprofits and businesses around the state on their solar needs.

Most recently, we've been in contact with Samantha, who was in contact with Gina at the Office of Energy Innovation about the reporting part of the grant you received that is funding about 80-85% of the project cost. The project construction is completed, aside from reconnecting the inverters to the web, which is supposed to happen any day now. Now its time to finish up the reporting side of things.

I understand Gina had some follow-up questions, which Jolma Electric and we can help with. Samantha helped us gather what she could, including proof of payment and we can help with solar savings benefits and the budget spreadsheet. The other part is documentation regarding the selection of equipment for the solar array and associated costs. As you might know, one of the grant requirements for public buildings is to use Buy American equipment when at all possible.

Before submitting the final report, I think it would benefit us to have a meeting with Gina so make sure we're all on the same page with what is needed, and so we can help you get to the finish line with this grant. The request may ultimately need to come from you, but we can also contact Gina and CC you, Jolma Electric and us to set up a meeting. Just let us know your preference.

Also, congratulations on your new position! We look forward to connecting soon. Thank you!

Peter

**Peter Fiala**, Vice President

**Legacy Solar Wisconsin Cooperative**

P.O. Box 7622

Madison, WI 53707

Phone/Text: 608-443-7820

**Together we can build a solar legacy in Wisconsin.**

Legacy Solar Co-op



PATRONS THAT HAVE ITEMS (Jun 20 24)

#	Patron type	patrons	w/items	% w/items	# items
6	Antigo Adult	6726	588	8.7	2450
7	Antigo Juvenile	1185	135	11.4	547
8	Antigo Temp	1	0	0.0	0
9	Antigo Teachers	82	4	4.9	20
10	Antigo Staff	14	9	64.3	72
11	Antigo ILL	460	15	3.3	16
12	Antigo Homebound	59	17	28.8	91
13	Elcho Adult	131	15	11.5	36
14	Elcho Juvenile	51	4	7.8	8
21	White Lake Adult	162	15	9.3	58
22	White Lake Juvenile	27	5	18.5	13
23	White Lake Temp	1	0	0.0	0
24	White Lake Teachers/Inst	9	0	0.0	0
		<b>8908</b>	807		

total Antigo = 8,627

Elch = 182

WL = 199

total patrons = 8916  
6/17/24 WVLS report.


## Quote for Door at Elcho School District

Rachel Lemanczyk <rlemanczyk@elchoschool.org>

Wed 6/19/2024 11:06 AM

To:bpierce@co.lanlade.wi.us <bpierce@co.lanlade.wi.us>

Cc:Antigo Public Library Interim Director <director@antigopl.org>

 1 attachments (1 MB)

scan\_rlemanczyk\_2024-06-18-12-40-35.pdf;

Ben,

I hope this email finds you well. I wasn't sure who to submit this request to, so I have also included the director of the library on this email

A few months ago we talked about the Elcho Branch Library, housed within Elcho School, and my safety concerns regarding the current door situation. Currently the door does not prevent people from accessing the school at any time. Additionally, the hours of operation and use by the community coincides with school hours.

After months of follow up we were finally able to get a quote for a new safety door, which I have attached below. This door would prevent people from accessing the rest of the school. We receive no funding for use of our facility and have safety concerns, The Elcho School District would greatly appreciate the county library board paying for this door in full.

Please let me know if you have any questions or would like to talk further about this request.

Thank you,

*Rachel*

Rachel Lemanczyk

District Administrator

Elcho School District

Office: 715-275-3225 ext 1080

***Together, we provide opportunities for every student, every day in a safe and responsive learning environment.***



Johnson Controls Fire Protection LP  
N961 Tower View Dr.  
Greenville, WI 54962  
(920) 494-8741

## Johnson Controls Fire Protection LP Quotation

To:  
ELCHO PUBLIC SCHOOLS  
N11268 Antigo St  
ELCHO, WI 54428-0800

Project: Elcho School library access door add - CPQ-626299  
Johnson Controls Reference: 650626299  
Date: 06/17/2024  
Page: 1 of 13

Johnson Controls is pleased to offer for your consideration this quotation for the above project

### Scope of Work

**Scope:**

Add access control to the interior library door to prevent access of the public from the library into the school. A card reader will be added on both sides of the door to allow access in either direction by authorized people only. A maglock will be used to lock the door. Quote includes a door controller, power supply and a fire alarm interface so the door will release on a fire to allow a path to exit. Proposal includes electrical installation, programming and checkout. It does not include any applicable taxes.

Please note the following:

- \* Proposed price is based on quantities listed.
- \* Any local permits required are the responsibility of the owner.
- \* Pricing based on work being done during normal business hours M-F/8-5.

If you have any questions, please call me at (920) 246-7185.

Curt Miller / Account Executive / Johnson Controls Fire Protection LP  
Mobile: 920-246-7185  
N961 Tower View Dr., Greenville, WI 54962  
curt.miller@jci.com

If approved, please e-mail back a signed copy of the quote. If you use purchase orders, please forward a copy of the purchase order made to Johnson Controls Fire Protection LP. Purchase Orders must include our quote number.

Fire, Security, Communications, Sales & Service  
Offices & Representatives in Principal Cities throughout North America

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Project: Elcho School library access door add - CPQ-626299  
 Johnson Controls Reference: 650626299  
 Date: 06/17/2024  
 Page: 2 of 13

QTY	MODEL NUMBER	DESCRIPTION
1	KT-1	ONE KT-1, IP CONTROLLER SINGLE
2	P325XSF	IOPROX READER XSF BL
1	ML831C28	MAG-LOCK 12-24VDC
1	4090-9002	RELAY IAM
1	AL100UL	PWR SPLY
1	UZ-NP412	4AHR battery for power supply
QTY	MODEL NUMBER	DESCRIPTION
	PM LAB	PROJECT/CONSTRUCTION MGMT
	TECH LAB	TECHNICAL LABOR
QTY	MODEL NUMBER	DESCRIPTION
	DPINSTAL	Electrical Installation

**Total net selling price, FOB shipping point, \$8,324.00**

Johnson Controls has not included an estimate for all state and local sales tax for this quote based on the understanding that a valid exemption and/or resale certificate is received by Johnson Controls from Purchaser. Otherwise, actual sales tax due will be calculated and billed

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Project: Elcho School library access door add - CPQ-626299  
 Johnson Controls Reference: 650626299  
 Date: 06/17/2024  
 Page: 3 of 13

**IMPORTANT NOTICE TO CUSTOMER**  
 This Agreement is contingent on credit approval, which may be checked at JCI's discretion and requires final approval of a JCI authorized manager before any equipment/ services may be provided. Should credit and/or approval be declined, this Agreement will be terminated and JCI's only obligation to customer will be to notify Customer of such termination and refund any amounts paid in advance.

For Customers located in Canada, this Fire Domain Sale and Installation Agreement has been drawn up and executed in English at the request of and with the full concurrence of Customer. Ce contrat a été rédigé en anglais à la demande et avec l'assentiment du client.

**CUSTOMER ACCEPTANCE:**

In accepting this Agreement, Customer agrees to the terms and conditions contained herein including those on the following page(s) of this Proposal and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that Customer may issue. Any changes requested by Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized by the parties in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS CONTAINED IN THIS AGREEMENT.**

Customer agrees to pay Johnson Controls pursuant to the progress-based billing schedule of values set forth below. If the schedule of values includes an upfront deposit, it will be paid within 30 days of contract signing and Johnson Controls will not commence work until the upfront deposit is received. Customer agrees to pay for materials, goods, and equipment (ordered, delivered, or stored) pursuant to the schedule of values, prior to installation commencement. The remaining portion of the total price will be progress billed through completion of the work. Johnson Controls progress based billing can also include any services performed on-site or off-site. All invoices will be delivered via Email(), paid via Electronic Funds Transfer and are due Net 30 from the date of invoice. Electronic Funds Transfer details will be provided upon contract execution. The proposed total price is contingent upon Customer agreeing to these payment and invoicing terms.

Planned Monthly Progress Billing Schedule of Values		
Item #	Description	%
1	Deposit	50%
2	Mobilization	10%
3	Engineering	TBD*
4	Material	TBD*
5	Installation	TBD*
6	Commissioning	TBD*

\*To be mutually agreed upon in writing at a later date

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Count by Patron Type

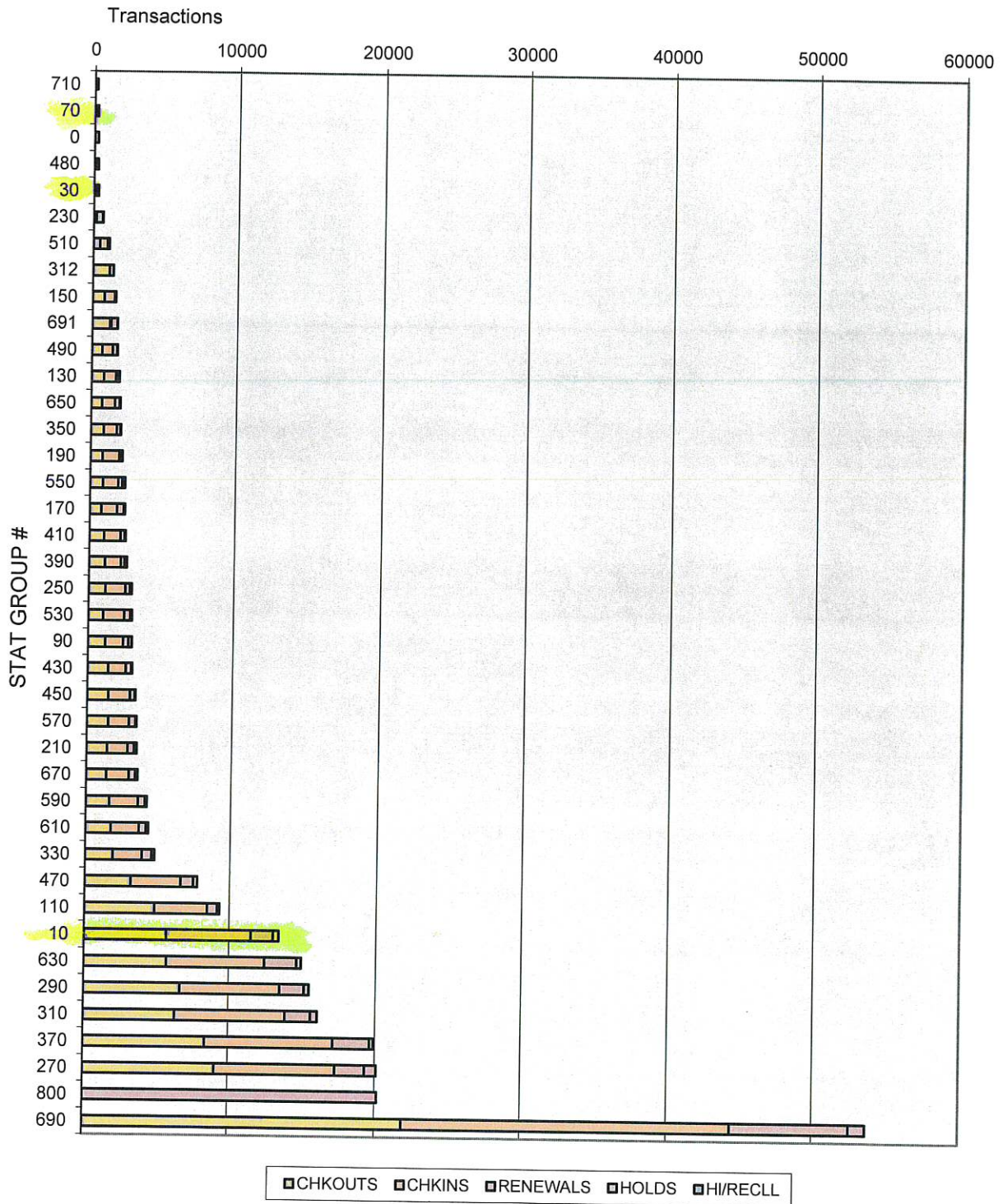
Row Labels	Count of RECORD #(Patron)
6 Adult	189
7 juvenile	50
12 Homebound	1
13 Elcho	5
21 white lake adult	1
22 white lake juvenile	2
(blank)	
<b>Grand Total</b>	<b>248</b>

<b>Code</b>	<b>Label</b>
6	Antigo Adult
7	Antigo Juvenile
8	Antigo Temp
9	Antigo Teachers
10	Antigo Staff
11	Antigo ILL
12	Antigo Homebound
13	Elcho Adult
14	Elcho Juvenile
15	Elcho Temp
16	Elcho Staff
17	Elton Adult
18	Elton Juvenile
19	Elton Temp
20	Elton Staff
21	White Lake Adult
22	White Lake Juvenile
23	White Lake Temp
24	White Lake Teachers/Inst
25	White Lake Staff
26	White Lake ILL
227	Antigo Institution

## CIRCULATION ACTIVITY by STAT GROUP (May 24)

STAT GROUP #	CHKOUTS	CHKINS	RENEWALS	ITEMS CIRC	HOLDS	HI/RECLL	TOTAL #	PERCENT
10 (Antigo)	5,693	5,814	1,489	7,182	381	0	13,377	5.2%
30 (Elcho)	116	144	39	155	16	0	315	0.1%
70 (White Lake)	71	128	18	89	10	0	227	0.1%

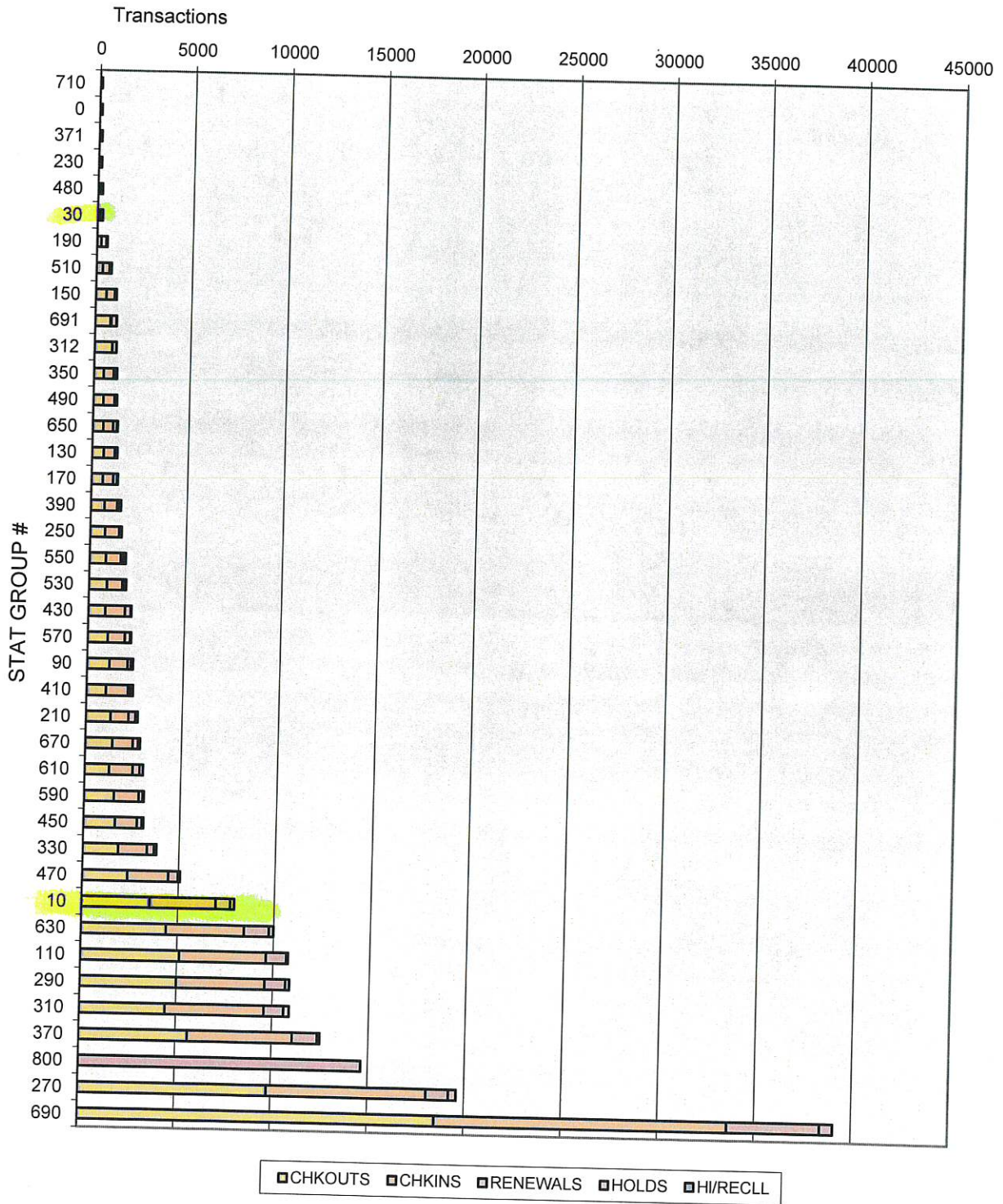
## Circulation Activity Chart By Stat Group



## CIRCULATION ACTIVITY by STAT GROUP (Jun 24)

STAT GROUP #	CHKOUTS	CHKINS	RENEWALS	ITEMS CIRC	HOLDS	H/RECLL	TOTAL #	PERCENT
10	3,532	3,438	754	4,286	195	0	7,919	4.2%
30	103	113	32	135	21	0	269	0.1%
70	27	63	1	28	6	0	97	0.1%

## Circulation Activity Chart By Stat Group





From: [wvls.plyouth] Workshop: Foundations of Wisconsin Librarianship: Essential Skills for Library Media Specialists and Public Library Staff Serving Youth

Kristie Heistad <kheistad@antigopl.org>

Wed 4/24/2024 12:31 PM

To: Kristie Hauer <khauer@wvls.org>

Hi,

Yes, I am interested in attending this workshop. With our director leaving I'm sure I will have to get pre approval but I am interested. I have only been in this position for a year and a half now so I would fit the requirements love the opportunity to attend.

Thanks,

Kristie

---

**From:** Kristie Hauer <khauer@wvls.org>

**Sent:** Monday, April 22, 2024 12:53 PM

**To:** WVLS List - Public Library Youth Services <wvls.plyouth@wvls.org>

**Subject:** [wvls.plyouth] Workshop: Foundations of Wisconsin Librarianship: Essential Skills for Library Media Specialists and Public Library Staff Serving Youth

Youth staff,

Later this year, DPI will be offering "Foundations of Wisconsin Librarianship: Essential Skills for Library Media Specialists and Public Library Staff Serving Youth."

The workshop is specifically structured to be most beneficial to public library staff new (three years or less) to serving youth in Wisconsin libraries. There is no cost to attend, and most meals will be provided. Attendees, or their library, will be responsible for mileage, two nights of lodging (if not within driving distance), and one evening meal. Participants who successfully complete the full workshop will receive a \$100 stipend. The workshop begins at 12:30 p.m. on Tuesday August 6<sup>th</sup> and ends at 2:00 p.m. on Thursday August 8<sup>th</sup>. Space is limited to 30 public library attendees.

The three-day in-person workshop will be held in Marshfield. The workshop will introduce essential skills, resources, and strategies for working in school and public libraries. New school library media specialists and public library staff new to serving youth will spend time working separately, focusing specifically on their role in each institution. The groups will also join to begin networking and building relationships for future collaborations. Guest presenters will address the full group, including speakers from the CCBC and PBS Education.

Tentative Breakout Sessions include Collection Development Basics, Programming 101, Early Literacy Overview, Library Services for All Ages, BadgerLink for Public Libraries, and Games and Play Learning.

If you have less than three years' experience, work with youth, and are interested in attending this workshop, please let me know so I can share the registration link with you.

Thanks,  
Kristie

Kristie Hauer  
Public Library Services Consultant  
Wisconsin Valley Library Service

[REDACTED] Reservation Confirmation

Thu 6/13/2024 12:05 PM

To: Kristie Heistad <kheistad@antigopl.org>



[REDACTED]

### Reservation Confirmation

[REDACTED]

June 13, 2024

Kristie Heistad  
Wi Dept Of Public Instruction  
White Lake, WI 54491

Dear Kristie Heistad,

Thank you for choosing the [REDACTED]

We are pleased to confirm your request for accommodations arriving on **Tuesday, 08/06/24**, and departing on **Thursday, 08/08/24**.

Our records indicate that there will be **1 person(s)** in your party (1 adults and 0 children). You have reserved a **Exec King**.

The total cost of your stay, including tax and not including any incidentals, will be \$ **196.00**.



**CITY OF ANTIGO  
TRAVEL AND/OR EXPENSE STATEMENT**

**2024**

NAME: \_\_\_\_\_ DATE OF THIS REPORT: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ CHARGE ACCOUNT: \_\_\_\_\_

DATE: \_\_\_\_\_ TO \_\_\_\_\_

NATURE AND PURPOSE OF REIMBURSEMENT \_\_\_\_\_

IF TRAVEL WAS THERE AN OVERNIGHT STAY? \_\_\_\_\_ NUMBER OF NIGHTS? \_\_\_\_\_

*(Per Council Action 3/08/23 - Meals \$10.00, \$15.00, and \$25.00--daily maximum of \$50)*

NATURE OF EXPENSE	SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
Lodging <i>(receipt required)</i>								
Breakfast								
Lunch								
Dinner								
Registration fee								
Miscellaneous <i>(List items)</i>								
<b>TOTAL</b>								

*If an employee is entitled to reimbursement for two or more consecutive meals, he/she may exceed the maximum amount for one or more meals as long as the total amount claimed for the eligible meals is not greater than the combined maximum reimbursement rate for those meals. This cannot be claimed if any meals are included with the training and the employee does not have to pay extra. Maximum tip reimbursed is 20%. Breakfast is not reimbursed if the employee is leaving from home. Must have ITEMIZED receipt (not just the credit card slip.)*

*Reimbursements are reviewed on a case-by-case basis.*

Travel: Specify if by Rail, ( ) Bus ( ), Airline( )

**MUST HAVE ODOMETER READINGS LISTED!**

Auto Travel: Ending Odometer Reading.....

Beginning Odometer Reading.....

Total Miles Traveled..... @ \$0.655 \$

*(PER COUNCIL ACTION 10-12-05 ~ effective January 1, 2023)*

TOTAL TRAVEL EXPENSE THIS STATEMENT .....\$

**--PER EMPLOYEE MANUAL - EXPENSE FORM MUST BE SUBMITTED  
WITHIN 30 DAYS OF INCURRING THE CHARGES.**

I hereby certify that the foregoing statement of expenses to be those actual, reasonable, and necessary expenses incurred and paid by me and for which I have not been reimbursed by any other source. I further certify there is no reimbursement request included for alcohol purchases.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

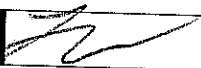
Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only	
Day Trip:	_____
Overnight:	_____
Taxable Amt.	_____
Non-Taxable Amt.	_____
C/T Signature:	_____

# Donation Receipt

Goodwill Industries of  
North Central Wisconsin Inc.  
1800 Appleton Road  
Menasha, WI 54952

TF: 800-482-0030  
TDD: 920-731-6623  
[www.goodwillncw.org](http://www.goodwillncw.org)

Team Member Signature		
Date:	4-21-24	
Name:		
Description	Amount	
Plastic Brown Chairs		
Stackable - 62 chairs		
Folding tables		
2 1/2' X 8' - 2 tables		
Receipt Value:	\$	
Tax Year:		

A financial donation can be made at  
[goodwillncw.org/donate/financial-donation](http://goodwillncw.org/donate/financial-donation)

For additional donation drop-off locations  
visit [goodwillncw.org/locations](http://goodwillncw.org/locations)

Because Goodwill NCW is a not-for-profit, 501(c)(3) human services organization, your donation is tax-deductible. For more donation information, see our website: [www.goodwillncw.org](http://www.goodwillncw.org). Goodwill is prohibited from placing a value on your contribution. Please keep this receipt. Goodwill does not maintain donor records. If a donation was made and a coupon was received that provides a discount on retail purchase(s), a portion of the donation, in the amount of the discount on the purchase, may not be deductible. Goodwill's good faith estimate of the value is approximately \$5. Please note: You are responsible for keeping all receipts for charitable donations, and establishing the value of your donation for purposes of your tax records.



Goodwill NCW is accredited by CARF for these employment services: Job Development, Job Support, and Job-Site Training within Community Employment Services; Comprehensive Vocational Evaluation Services; Employee Development Services; and Organizational Employment Services.

April 2024 deletion Report → 12 items

RECORD # (BIBLIO)	LOCATION	BARCODE	CALL #	AUTHOR	TITLE	PUB INFO	TOT CHKOUT	TOT RENEW	CREATED (Item)	CREAT DA	INT NOTE
b17535773	a1aj	#####	MAG	GOOD	Good Housekeeping magazine [2021]. Gender queer : a memoir / by Maia Kobabe	New York : Hearst Corp., 2008. [St. Louis, Missouri] : Lion Forge, LLC, [2019]; "Â©2019 Kobabe, Maia, author, Phoebe Kobabe. illustrator.	3	2	1/19/2021		
b17162282	a1an	#####	921	KOBABE	Jumanji : a game for those who seek to find a way to leave their world behind.	Springfield, MA : Milton Bradley, Â©2019.; "Â©19 95." Prince Frederick, MD : Recorded Books, [2009]; "â.,—200 9"	0	0	2/26/2024		2019-09-05 17.99 BT b17162282
b17541529	a1atb	#####	GAME	JUMA	A promise for spring [sound recording] / a novel by Kim Vogel Sawyer.	Prince Frederick, MD : Recorded Books, [2009]; "â.,—200 9"	2	0	11/9/2020		11/09/2020 Donation 22.00 b17541529
b13442466	a1avc	#####	BCD	SAWY	Sawyer, Kim Vogel.	Prince Frederick, MD : Recorded Books, [2009]; "â.,—200 9"	19	5	4/9/2013		



2550 West Tyvola Road • Suite 300 • Charlotte, NC 28217 • USA  
 Customer Financial Services: 800.340.5370  
 Direct / INTL: 704.998.3399  
 Fax: 704.998.3314

**INVOICE**

**2034770281**

INVOICE DATE: 09/04/19  
 ACCOUNT #: 215720 L311242 2 B00000  
 AT#: MOM9929333

BILL TO ACCT #: 215720 L311242 2 B00000  
 SAN #: 3178749 0004  
 NAME: ANTIGO PUBLIC LIBRARY  
 ADD: YOUNG ADULT ACCOUNT  
 617 CLERMONT STREET  
 ANTIGO WI 54409-1943

SHIP TO ACCT #: 215720 L311242 2 000000  
 SAN #: 3178749 0004  
 NAME: ANTIGO PUBLIC LIBRARY  
 ADD: YOUNG ADULT ACCT  
 617 CLERMONT STREET  
 ANTIGO WI 54409-1943

REMIT TO BAKER & TAYLOR  
 P.O. BOX 277930  
 ATLANTA, GA 30384-7930  
 CATE INVOICE # ON YOUR REMITTANCE

AMOUNT DUE(USD)	AMOUNT ENCLOSED
\$108.68	\$

KEEP THIS COPY FOR YOUR RECORDS

GST/TAX ID #: 00 0000000000000000

SHIPPED FROM: MOMENCE  
 PO #:

INVOICE #: 2034770281  
 ACCOUNT #: 215720 L311242 2 B00000

TERMS: 00 NET 30 DAYS

AMOUNTS BILLED IN USD

QTY	TITLE	BT ORDER #	CUST PO #	AUTHOR	FUND #	TYPE	CUST REF #	ISBN	ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE	CODE
1	KINGDOM OF SOULS	79903370	0129	BARRON, RENA		HRD	331602744	9780062870957	HARJU		18.99	44.0%	10.63	10.63	
1	FIVE DARK FATES	79438357	0122	BLAKE, KENDARE		HRD	310891053	9780062686176	HARJU		18.99	44.0%	10.63	10.63	
1	PET	79823814	0127	EMEZI, AKWAEKE		HRD	326779850	9780525647072	RANDJ		17.99	44.0%	10.07	10.07	
1	CLAIMED	79903370	0129	FINE, SARAH		PAP	328863554	9781477849599	AMZNB		14.95	5.0%	14.20	14.20	
1	FATED	79903370	0129	FINE, SARAH		PAP	328863653	9781503947184	AMZNB		14.95	5.0%	14.20	14.20	
1	DR STONE 7	79823814	0127	INAGAKI, RIICHI		PAP	326659321	9781974707782	VI2CO		9.99	37.0%	6.29	6.29	
1	GENDER QUEER A MEMOIR	79823814	0127	KOBABE, MAIA		PAP	326787805	9781549304002	DIACM		17.99	37.0%	11.33	11.33	
1	BUTTERFLY YELLOW	79823814	0127	LAI, THANHHA		HRD	327292045	9780062229212	HARJU		17.99	44.0%	10.07	10.07	
1	AMERICAN ROYALS	79903370	0129	MCGEE, KATHARIN		HRD	331605500	9781984830173	RANDJ		18.99	44.0%	10.63	10.63	
1	FRANKLY IN LOVE	79903370	0129	YOON, DAVID		HRD	332474835	9781984812209	PENGJ		18.99	44.0%	10.63	10.63	

SUB TOTAL  
 USD CURRENCY

108.68

TOTAL AMOUNT DUE

108.68

END OF INVOICE  
 STATUS REPORT BEGINS

pd 9/19/2019  
 ck# 91178