

**Antigo Public Library Board of Trustees
Minutes of Meeting Held September 26, 2023**

Regular Meeting: 5 p.m. McGinley Room, Antigo Public Library Sheryl Perkins, Presiding

Name	Attendance	Notes
Sheryl Perkins, President	Present	
Moira Scupien, Treasurer	Present	
Ken Shestak, Vice President	Present	
Carol McDougal	Present	
Abby Mattek	Present	
Ben Pierce	Present	
Barb Rebstock	Present	
Pam Augustyn	Present	

Others in attendance: Ada Demlow, Library Director, Judy Peterson, WVLS Board Representative and Doug Curler, County Board Supervisor

Call to Order

Perkins called the meeting to order at 5:03 p.m.

<p>Approval of Library Board Minutes from August 22, 2023 Scupien made a motion to approve the minutes from the August 22 meeting. Pierce seconded. Motion carried.</p> <p>Approval of Building and Grounds Minutes from October 11, 2022 Rebstock made a motion to approve the minutes from the October 11, 2022 meeting. McDougal seconded. Motion carried.</p> <p>Approval of the Ad-Hoc Nominating Committee Minutes from May 11, 2023 Scupien made a motion to approve the minutes from the May 11, 2023 Ad-Hoc meeting. Mattek seconded. Motion carried.</p>

Committee Reports

- Personnel and Finance – Scupien reported that the committee met September 18. Bills were approved. Budget for this year is looking good. Work continues on next year’s budget. Scupien said she likes the Director’s Financial Report with the table that gives updates.
- Policy, Rebstock reported that the Policy committee had approved the third reading of the Circulation Policy and it was on the agenda tonight for full board approval.

WVLS Board of Trustees (Information Only) – Judy Peterson gave a report on the WVLS board meeting held on September 16.

<p>Approval of the Bills Rebstock made a motion to approve the bills and Scupien seconded. Motion carried.</p>

<p>Approval of the Solar Progress Bill Rebstock made a motion to approve the Solar Progress Bill for 79,235.28. Augustyn seconded. Motion carried.</p>

Director’s Report: Library accounts show we are in good shape for our budget year so far. We had the best foot traffic since 2019 this past August. Staff has been busy and productive with many new program offerings. Bookdrops approved in July have been ordered and will arrive in November.

Spotlight on Intellectual Freedom: Demlow discussed the differences in selection and censorship and emphasized the importance of a trusting relationship with the board and director to that the focus can be on selection (a democratic process) versus censorship (an authoritarian process).

Approval of the Circulation Policy

McDougal made a motion to approve the changes to the Circulation Policy. Scupien seconded. Motion carried.

Approval of One-Time Amnesty

The newly adopted circulation policy eliminates fines for patrons. Fees for lost items will still be charged. Demlow recommended a one-time amnesty for fees that are older than 10 years. McDougal asked if there was a dollar amount this entailed and Demlow said that information could be gathered but that in reality these were not dollar amounts that were likely to be recoverable at this point and many of the items were likely to be too old if they were returned. Piere asked if the patrons whose old fees were cleared would be able to get new library cards. Demlow said yes. Amnesty provides a start over chance for those still in the area.

Scupien made a motion to provide amnesty for all fees older than 10 years. Pierce seconded. Motion carried.

Approval of the Purchase of Meeting Room Tables with Fogeltanz Funds

There was discussion of the links Demlow shared to potential furniture. The consensus was that the tables looked like what we needed although they were smaller than our current tables. They are on wheels and are easy to store. The consensus was to order a few of the chairs to try out before approving those.

Pierce made a motion to approve the purchase of 12 meeting room tables from the Fogeltanz Funds. Mattek seconded. Motion carried.

Approval of 2 p.m. closure on December 6 for Parade and Chili Cookoff

Scupien made a motion for approval of a 2 p.m. closure on December 6 so that the library can participate in the chili cookoff and parade as community engagement. The library will have a chili booth and be in the parade. Augustyn seconded. Pierce asked if the staff who participated would be paid for their time. Demlow stated that this would be work time for those who participated because we would be providing an opportunity for community engagement. Motion carried.

Demlow shared a presentation created about the NICE Project which is a collaboration between the Wisconsin Valley Library Service and the Northern Waters Library Service to potentially work collaboratively on an ILS (Integrated Library System) to save costs on the software, etc.

Scupien made a motion to adjourn the meeting and Rebstock seconded. Meeting adjourned at 6:10 p.m.